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Faculty of Health - Keele Campus

General Information

Academic Advising and Student Responsibility

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Petitions for Exemptions From the Regulations

Programs of Study

Faculty of Health

Dean:

Harvey Skinner

Associate Deans:

Gordon Flett, Susan Vail

General Information

The Faculty offers a range of perspectives on health drawn from natural science, social science, nursing, humanities, management and administration. The Faculty's vision is driven by the following principals and goals:

- to promote York's expertise in teaching, research, and practice in health by bringing it together in one Faculty;
- to foster the development of new academic programs in health at York that capitalize on existing strengths among faculty members across the University; and,
- to create an academic environment and culture that will support the continual development of novel, innovative and multidisciplinary approaches to health and health care.

This multi-disciplinary approach creates opportunities to explore a wide variety of health issues ranging from public policy decisions to the search for better clinical interventions.

A variety of methods for studying health and social phenomena is used in the Faculty, ranging from experimental and epidemiological techniques to clinical case studies, oral histories and ethnographic observation. Research focuses not only on hospitals and clinics but communities, homes, farms, schools, factories and the global economic environment.

Faculty of Health Programs:

Bachelor of Arts with Honours, majoring in kinesiology and health science

Bachelor of Arts and Bachelor of Arts with Honours, majoring in psychology

Bachelor of Health Studies, with Honours, all majors

Bachelor of Science with Honours, majoring in kinesiology and health science

Bachelor of Science and Bachelor of Science with Honours, majoring in psychology

Bachelor of Science in Nursing, with Honours, all streams

Academic Advising and Student Responsibility

The Faculty of Health considers academic advising an important responsibility. The term academic advising covers a number of complementary functions related to assisting students, such as:

- selecting courses;
- ascertaining whether students are meeting academic regulations;
- planning for students' academic future both before and after graduation.

These functions may vary in their significance to students at different times of the academic year and at different points in students' academic careers.

Advising students is a shared responsibility between Faculty of Health schools and departments and the Office of Student and Academic Services. Students should contact these offices throughout the year for advice and information related to their academic career including academic performance, degree programs and requirements.

Student Responsibility

Every effort is made to ensure that students in the Faculty of Health have access to sound information and individual advice and guidance. Within this context, and within the framework of Faculty and program regulations,

students are responsible for making choices regarding courses and programs. Students should take special care to:

- ensure the courses they choose meet all requirements for graduation;
- ensure the courses they choose meet prerequisites and are not exclusions or equivalents of other courses already taken;
- ensure the times of the courses they choose do not conflict with other courses;
- ensure the accuracy of their registration records, including all changes;
- note and observe deadlines and procedures, especially deadlines for adding and dropping courses;
- keep informed about their academic progress, including performance in individual courses;
- ensure full documentation is provided in support of petitions and other requests for special consideration.

Academic Honesty and Integrity

Academic Honesty

A central purpose of the University is to teach students to think independently and critically. Cheating and other forms of academic dishonesty run counter to this purpose and violate the ethical and intellectual principles of the University; they are therefore subject to severe penalties. For more information, refer to the Senate Policy on Academic Honesty (see University Policies and Regulations section of this calendar or <http://www.yorku.ca/secretariat/policies/>).

Academic Integrity

Students are encouraged to familiarize themselves about issues of academic integrity, positive strategies to improve academic efforts and avoid committing an academic offence. An academic integrity tutorial, including a self-test are located at the following URL: http://www.yorku.ca/tutorial/academic_integrity/.

Rules and Regulations

Course Loads

The following course loads apply to students in the Faculty of Health. In certain circumstances the Faculty may set other limits.

Fall/Winter Session

The normal course load for students in the fall/winter session is 30 credits. Students with substantial familial or financial responsibilities outside the University are advised to consider taking fewer courses in a session. Students may take a maximum of 36 credits overall (and 18 credits per term) without petitioning.

Summer Session

During the summer session, students may take a maximum of 15 credits. Students with substantial familial or financial responsibilities outside the University are advised to consider taking fewer courses in a session.

Residence Requirement and In-Faculty Courses

While allowing students to take a certain number of courses at other universities and in other Faculties of York University, in order to meet the residence requirement, the Faculty of Health requires that students complete a portion of their courses as follows:

- (a) At least 30 credits must be taken at York University;
- (b) At least half (50 per cent) of the requirements in each Faculty of Health major or minor must be taken in the Faculty of Health.

In addition, any departmental/school requirements for the major/minor must be satisfied.

Note: Courses taken to satisfy (b) will also satisfy (a). In some cases, satisfying (b) will automatically satisfy (a). In-Faculty courses are defined as those with an "HH" prefix.

Coregistration in the Faculty of Education:

Students enrolled in the bachelor of arts or bachelor of science degrees offered by the Faculty of Health may apply for admission to the Pre-Service Concurrent program of the Faculty of Education. If they are accepted, they may coregister in the Faculty of Education and upon successful completion of the separate degree requirements of both Faculties will be awarded two degrees:

- Honours bachelor of arts (BA) and a bachelor of education (BEEd) or
- bachelor of arts (BA) and bachelor of education (BEEd) or
- Honours bachelor of science (BSc) and a bachelor of education (BEEd) or
- bachelor of science (BSc) and a bachelor of education (BEEd).

Although the health and education courses are taken concurrently, they are counted separately by each Faculty. Grade point averages for courses in the two Faculties are also calculated separately. Thus, the 30 credits required for the BEEd are independent of the 120 credits required for an Honours BA or BSc, or the 90 credits required for the BA or BSc. Therefore, a student completing the requirements for both degrees would complete a total of 150 credits for the Honours BA/BEEd or Honours BSc/BEEd or 120 credits for the BA/BEEd or BSc/BEEd.

Letters of Permission

Letters of permission allow Faculty of Health students to receive credit at York for courses taken at other universities. In order to receive credit for such courses, a letter of permission must be obtained prior to enrolling. Application forms for letters of permission are available at Student Client Services or from the Current Students Web site (<http://www.yorku.ca/yorkweb/cs.htm>).

Courses which students propose to take on a letter of permission must be acceptable to the Faculty of Health teaching unit best able to judge their academic merit. The Faculty is under no obligation to accept courses taken without its permission.

Students must be in good academic standing to be eligible for a letter of permission; students on academic warning, debarment warning, or academic probation are not eligible.

In order to receive credit for courses taken on a letter of permission, students must arrange for the host institution to submit an official transcript to the Registrar's Office. A minimum grade of C as understood at York University is required for credit to be granted. Grades earned in courses taken at other postsecondary institutions are not part of the student's York transcript and are not incorporated into the student's grade point average in the Faculty of Health.

Several formal programs exist for students to pursue study at universities in other countries. Where formal programs do not exist, and academic and personal circumstances warrant, individual arrangements may be made. For further information contact York International.

Should a student leave York University to pursue study at another postsecondary institution without a letter of permission, upon return to York, a new application to York is required and all previous transfer credit will be reassessed.

Inter-Faculty Double Major and Major/Minor Degree Options:

Students have opportunities to combine a Faculty of Health Honours BA, Honours BSc or Honours BHS program with options available in the Faculty of Arts, Atkinson Faculty of Liberal and Professional Studies, Faculty of Environmental Studies, Faculty of Fine Arts and Faculty of Science and Engineering.

Faculty of Arts Options:

Students in the Faculty of Health may combine any Honours Double Major BA program, Honours Major or Minor BA program, Honours Double Major BSc program, Honours Major or Minor BSc program, Honours Double Major BHS program, Honours Major or Minor BHS program with the Faculty of Arts:

- Students must maintain Honours standing.

- Faculty of Health degree requirements and program regulations apply.

Faculty of Health Honours Double Major BA programs may be pursued with any Faculty of Health Arts interdisciplinary Honours Double Major programs.

Students in the Faculty of Arts may also pursue an Honours Double Major or Honours Minor program with the Faculty of Health. For more information, contact the Faculty of Arts Student Academic Centre.

Atkinson Faculty of Liberal and Professional Studies Options:

Students in the Faculty of Health may combine any Honours Double Major BA program, Honours Major or Minor BA program, Honours Double Major BSc program, Honours Major or Minor BSc program, Honours Double Major BHS program, Honours Major or Minor BHS program with the Atkinson Faculty of Liberal and Professional Studies:

- Students must maintain Honours standing.
- Faculty of Health degree requirements and program regulations apply.

Students in the Atkinson Faculty of Liberal and Professional Studies may also pursue an Honours Double Major or Honours Minor program with the Faculty of Health. For more information, contact the Atkinson Faculty of Liberal and Professional Studies Office of Student Academic Services.

Faculty of Environmental Studies Options:

Students in the Faculty of Health may combine any Honours Double Major BA program, or Honours Major or Minor BA program, Honours Double Major BHS program, Honours Major or Minor BHS program with the Faculty of Environmental Studies:

- Students must maintain Honours standing.
- Faculty of Health degree requirements and program regulations apply.

Students successfully completing this program will receive an Honours BA, Honours BSc degree or Honours BHS degree. Consult the Office of Student and Academic Services, Faculty of Health for more information.

Students should note that in order to complete the requirements of the Honours Double Major or Honours Minor programs, it may be necessary to successfully complete more than 120 credits.

Students in the Faculty of Environmental Studies may also pursue an Honours Double Major or Honours Minor program with the Faculty of Health. For more information, contact the Faculty of Environmental Studies.

Faculty of Fine Arts Options:

Students in the Faculty of Health may combine an Honours Double Major BA program, Honours Major or Minor BA program, or the Honours Major or Minor BSc program in Kinesiology and Health Science with the Faculty of Fine Arts:

- Students must maintain Honours standing.
- Faculty of Health degree requirements and program regulations apply.

Students should consult the Faculty of Fine Arts Programs of Study section of this calendar for the requirements of specific majors or minors. Fine arts courses taken by Health students as part of these programs are considered out-of-Faculty courses. Students who complete such a program receive an Honours BA or BSc degree from the Faculty of Health. Students pursuing an Honours Double Major program should note that, in some cases, it may be necessary to successfully complete more than 120 credits in order to satisfy requirements. For further details, consult the Office of Student and Academic Services, Faculty of Health.

All fine arts majors or minors require an evaluation. Depending on the Faculty of Fine Arts department, this may include a personal interview, an audition, a written exercise, or portfolio evaluation. For information on admission requirements in fine arts areas, students should consult the Fine Arts Office of Student and Academic Services.

Students in the Faculty of Fine Arts may also pursue an Honours Double Major or Honours Minor program with the Faculty of Health. For more information, contact the Faculty of Fine Arts.

Faculty of Science and Engineering Options:

Students in the Faculty of Health may combine any Honours Double Major BA program, Honours Major or Minor BA program, Honours Double Major BSc program, Honours Major or Minor BSc program, Honours Double Major BHS program, Honours Major or Minor BHS program with the Faculty of Science and Engineering:

- Students must maintain Honours standing.
- Faculty of Health degree requirements and program regulations apply.

Students pursuing an Honours Double Major or an Honours Minor program should note that, in some cases, it may be necessary to successfully complete more than 120 credits in order to satisfy requirements. For further details, consult the Office of Student and Academic Services, Faculty of Health.

Students in the Faculty of Science and Engineering may also pursue an Honours Double Major or Honours Minor program with the Faculty of Health. For more information, contact the Faculty of Science and Engineering.

Academic Honours

The Faculty recognizes the academic excellence of its students in appropriate ways. The following honours are recorded on a student's transcript:

Sessional Honours (Dean's Honour Roll)

- Students taking 12-17 credits in a given session who have attained a sessional grade point average of 8.00 or higher.
- Students taking 18 or more credits in a given session who have attained a sessional grade point average of 7.50 or higher.

Graduation Honours for Honours Degrees

Summa cum laude: 8.00 or higher cumulative grade point average

Magna cum laude: 7.80-7.99 cumulative grade point average

Cum laude: 7.50-7.79 cumulative grade point average

Dean's Honour Roll: 7.00 or higher cumulative grade point average

Graduation Honours for Bachelor Degrees

With distinction: 8.00 or higher cumulative grade point average

With merit: 7.50-7.99 cumulative grade point average

Dean's Honour Roll: 7.00 or higher cumulative grade point average

In addition,

- Medals
- Scholarships and Merit Awards
- Entrance Scholarships
- Renewable Scholarships
- In-Course Scholarships

are recorded on the student's transcript.

Academic Standing

Academic standing depends on several factors which include the number of credits a student has passed, the grade point average achieved during a particular session (sessional grade point average), or the overall grade point average (cumulative grade point average).

Year Level and Student Progress

Students progress toward a degree in the Faculty of Health is measured in terms of the number of credits passed (or earned) rather than years of study completed. The year level includes transfer credit. Year four applies to students in honours programs only.

Year Level	Credits Completed
One	Fewer than 24 credits
Two	Fewer than 54 credits
Three	Fewer than 84 credits
Four	At least 84 credits

Faculty of Education courses taken by students coregistered in the Faculty of Education are not included in Faculty of Health year levels.

Honours Standing Grade Point Average Requirement

Students who have completed less than 84 earned credits whose cumulative grade point average is below 5.00, may continue in a Faculty of Health Honours degree program provided you meet the year level progression requirements as follows:

Year 1	0-23 earned credits	Minimum cumulative grade point average 4.00
Year 2	24-53 earned credits	Minimum cumulative grade point average 4.25
Year 3	54-83 earned credits	Minimum cumulative grade point average 4.80
Year 4	84 earned credits or greater	Minimum cumulative grade point average 5.00

Limited Additional Credits

Students in a bachelor program who have passed 90 credits in accordance with Faculty and program requirements, but whose cumulative grade point average is below 4.00 may attempt to raise their average to 4.00 by taking up to 12 additional credits, to a maximum of 102 credits. These courses must be above the 1000 level and must be taken at York University.

Bachelor of Science in Nursing Honours (BScN Honours) Degree (120 Credits)

Continuing BScN students. Students who have completed less than 120 credits and maintain a cumulative grade point average of at least 5.00 may proceed in Honours.

Students at the point of completing 120 credits who have at least a cumulative grade point average of 5.00 and have a minimum grade of C (4.00) in all courses used in the major may apply to graduate or continue in the BScN Honours if requirements are not met.

Entry/re-entry. Students who attain the 5.00 cumulative grade point average prior to completion of 90 credits and have fulfilled the entry requirements may apply for entry/re-entry to the program. Students who have not attained the 5.00 cumulative grade point average at the point of completing 90 credits, will be ineligible for the program. No extra courses may be taken in a subsequent session in an effort to raise the grade point average. All requests for re-entry to the BScN are subject to School of Nursing approval. Some programs may have limited entry. Students may submit a change of degree request to enter/re-enter the program to the Faculty of Health Academic Services Centre. All students who enter/re-enter the BScN program must follow the requirements of the program in place at the time of entry/re-entry.

Faculty transfers. Students from other Faculties may submit a Faculty transfer request to enter the program to Student Client Services.

Failure to maintain academic standing. Advising recommended. Please refer to the Academic Penalties section which contains information on program warning, program warning conditions, required withdrawal, reactivation after required withdrawal, debarment warning, and debarment warning conditions.

Academic Standing Requirements for Visiting Students

Individuals who wish to enrol in undergraduate credit courses, but who do not intend to complete a degree or a certificate may be admitted to York as a Visiting Student (see the Admissions section of this calendar for more information). There are three categories of visiting students:

- those who hold an undergraduate degree (three-year bachelor's degree minimum) from an accredited university/university-level institution;
- those who **do not hold an undergraduate degree** but wish to enrol in York courses to fulfill the academic, upgrading or professional development requirements of a professional designation;
- those who are currently attending another recognized university and wish to take York courses on a letter of permission issued by their home institution.

Grade Point Average (GPA) Requirement

Students in categories a) and b) whose overall cumulative grade point average (OCGPA) falls below 4.00 on at least 24 credits attempted will not be allowed to enrol in any subsequent session as visiting students. Students who are not permitted to re-enrol must apply for re-admission through the Admissions Office.

Note: Repeated course legislation does not apply to visiting students but only to academic degrees and certificates. Therefore, all courses attempted or taken will count in the OCGPA.

Credit Limits

Students in category b) who have maintained an OCGPA of 4.00 throughout their studies and who have completed 30 credits will not be allowed to enrol in subsequent sessions and must either reactivate to proceed as visiting students or may choose to apply for admission to a degree or certificate program.

Academic Penalties

Students whose academic record does not meet Faculty or program standards are subject to the academic penalties of academic warning, required withdrawal, debarment warning, debarment and academic probation.

Academic Warning

Students whose cumulative grade point average falls below 4.00 at the end of any session, or who enter the Faculty with a grade point average equivalent to less than 4.00 on the York scale, receive an academic warning. Students on academic warning must achieve a cumulative grade point average of at least 4.00 within the next 24 credits taken, or earn a sessional grade point average of at least 5.00 in the session in which that 24th credit is completed and in each subsequent session until the cumulative grade point average reaches 4.00, or be required to withdraw. Students whose cumulative grade point average on at least 24 credits is below 2.50 will be required to withdraw.

Required Withdrawal

Students whose academic record shows marked weakness may be required to withdraw from their studies for one year, during which they are encouraged to identify and remedy any problems which may have contributed materially to their failure to perform up to their potential, and to reflect on their reasons for pursuing a university education. The following regulations apply to required withdrawals.

Grade point average below 2.50: Students whose cumulative grade point average on at least 24 York credits is below 2.50 must withdraw for 12 months.

Grade point average below 4.00 and equal to or greater than 2.50: Students who have received an academic warning for a cumulative grade point average below 4.00 must achieve a cumulative grade point average of at least 4.00 within their next 24 credits taken or earn a sessional grade point average of at least 5.00 in the session in which that 24th credit is

completed and in each subsequent session until the cumulative grade point average reaches 4.00; otherwise, they must withdraw for 12 months. Should the student's cumulative grade point average fall below 2.50 at any time after completion of 24 York credits, they will be required to withdraw for 12 months.

Petition to continue without interruption: Students who have been required to withdraw may submit a petition to the Faculty of Health Petitions Committee requesting permission to continue their studies without interruption. Students granted such a petition will be allowed to continue their studies on debarment warning.

Reactivation after required withdrawal: Students who have been required to withdraw must apply for reactivation after the requisite period of absence by submitting a reactivation form to Student Client Services. The form is available on the Web at <http://www.registrar.yorku.ca>. Students who return to their studies after such a required withdrawal (as well as those who have been allowed to continue their studies by virtue of a petition to the Committee on Petitions) receive a debarment warning.

Debarment Warning

Students who have been required to withdraw from the Faculty of Health, or from another Faculty at York, or elsewhere receive a debarment warning upon continuing their studies in the Faculty. Students on debarment warning must achieve a cumulative grade point average of at least 4.00 within the next 24 credits taken or earn a sessional grade point average of at least 5.00 in the session in which that 24th credit is completed and in each subsequent session until the cumulative grade point average reaches 4.00, and must then maintain this average. Students who do not fulfill these conditions will be debarred from the University.

Debarment

Students who fail to meet the debarment warning conditions outlined above will be debarred from the University. Debarment, the minimum period for which is normally two years, means that the student is no longer a student at York University.

Petition to continue without interruption: Students who have been debarred may submit a petition to the Faculty of Health Petitions Committee requesting permission to continue their studies without interruption. Students granted such a petition will be allowed to continue their studies on academic probation.

Reapplying after debarment: Students who have been debarred and who wish to resume their studies must apply for admission through the Admissions Office, <http://www.yorku.ca/admissions>, and must provide persuasive evidence that they are ready and able to complete a degree program. Students who are re-admitted (as well as those who have been allowed to continue their studies by virtue of a petition to the Petitions Committee) receive an academic probation.

Academic Probation

Students who have been debarred and who subsequently resume their studies in the Faculty of Health, whether by petitioning to continue without interruption or by reapplying for admission, receive an academic probation. Students on academic probation must meet the debarment warning conditions outlined above; otherwise, they will be debarred again.

Honours Bachelor of Science in Nursing - Honours BScN (All Streams)

Program warning for Honours BScN: BScN students who have completed less than 120 credits will be placed on a program warning if the cumulative grade point average is at least 4.00 but is below 5.00.

Students may continue in BScN providing they meet the program warning conditions outlined below.

Program warning conditions for BScN: BScN students on program warning, within the next 24 credits taken, must have both a cumulative grade point average of at least 5.00. At no time may the cumulative grade point average fall below 4.00. At no time may the cumulative grade point average fall below 2.50 upon completion of at least 24 York credits.

Upon completion of 120 credits BScN students who do not have cumulative grade point average of at least 5.00 including a minimum grade of C (4.00) in all courses used in the major will be ineligible to proceed in the program or graduate.

Failure to meet the above program warning conditions: Students whose cumulative grade point average on at least 24 York credits is below 2.50 must withdraw for 12 months (required withdrawal).

Students who do not meet the program warning conditions for their program as listed above will not be eligible to continue in the program and must declare a new degree program to be eligible to continue with their studies.

Students with less than a 4.00 cumulative grade point average who have completed less than 90 credits must declare a new degree program and will proceed in the new degree program on academic warning.

Required Withdrawal

Students whose academic record shows marked weakness may be required to withdraw from their studies for 12 months, during which they are encouraged to identify and remedy any problems which may have contributed materially to their failure to perform up to their potential, and to reflect on their reasons for pursuing a university education. The following regulations apply to required withdrawals.

Grade point average below 4.00 and equal to or greater than 2.50: Students who have received an academic warning for a cumulative grade point average below 4.00 (C) must achieve a cumulative grade point average of at least 4.00 (C) within their next 24 credits taken or earn a sessional grade point average of at least 5.00 (C+) in the session in which that 24th credit is completed and in each subsequent session until the cumulative grade point average reaches 4.00 (C); otherwise, they must withdraw for 12 months. Students will be required to withdraw for 12 months should their cumulative grade point average fall below 2.50 at any time after completion of 24 York credits.

Grade point average below 2.50: Students whose cumulative grade point average on at least 24 York credits is below 2.50 must withdraw for 12 months.

Petition to continue without interruption: Students who have been required to withdraw may submit a petition to the Faculty of Health Academic Services Centre requesting permission to continue their studies without interruption. Students granted such a petition would be allowed to continue their studies on debarment warning.

Reactivation after required withdrawal: Students who have been required to withdraw may apply for reactivation after the requisite period of absence by submitting a form obtainable from Student Client Services. Students who return to their studies after such a required withdrawal (as well as those who have been allowed to continue their studies by virtue of a petition to the Committee on Petitions) receive a debarment warning.

Debarment Warning

Students who have been required to withdraw receive a debarment warning upon continuing their studies in the Faculty.

Debarment warning conditions: Students on debarment warning must achieve a cumulative grade point average of at least 4.00 (C) within the next 24 credits taken or earn a sessional grade point average of at least 5.00 (C+) in the session in which the 24th credit is completed and in each subsequent session until the cumulative average reaches 4.00 (C), and must then maintain this average. Students who do not fulfill these conditions will be debarred from the University. Students whose cumulative grade point average falls below 2.50 at any time while on debarment warning will be debarred.

Debarment

Students who fail to meet the debarment warning conditions outlined above will be debarred from the University. Debarment, the minimum period for which is normally two years, means that the student is no longer a student at York University.

Petition to continue without interruption: Students who have been debarred may submit a petition to the Faculty of Health Academic Services Centre requesting permission to continue their studies without interruption.

Students granted such a petition would be allowed to continue their studies on academic probation.

Reapplying after debarment: Students who have been debarred and who wish to resume their studies must apply for re-admission through the Admissions Office, and must provide persuasive evidence that they are ready and able to complete a degree program. Students who are re-admitted (as well as those who have been allowed to continue their studies by virtue of a petition to the Committee on Petitions) receive an academic probation.

Academic Probation

Students who have been debarred and who subsequently resume their studies in the Faculty whether by petitioning to continue without interruption or by applying for re-admission, receive an academic probation. Students on academic probation must meet the debarment warning conditions outlined above; otherwise, they will be debarred. Students who have completed 120 credits or greater who do not have the required cumulative grade point average of at least 5.00 and/or a minimum grade of C (4.00) in all courses used in the major will be ineligible to proceed or graduate.

Petitions for Exemptions from Regulations

Academic regulations allow you to develop your interests and talents to the fullest in ways consistent with the philosophy and standards of the Faculty. In establishing academic regulations, the Faculty also recognizes that instances will arise where it makes sense, in the context of a student's academic career, to waive regulations which would otherwise apply.

Petitions Committee

The Petitions Committee considers requests for exceptions to all Faculty regulations, including petitions to continue studies without interruption from students who have been required to withdraw or debarred. The guidelines for consideration of petitions/appeals by Faculty committees are located at the following URL: <http://yorku.ca/univsec/senate/committees/sac/petguid.htm>.

Right to Petition

Students in the Faculty of Health have the right to petition for special consideration. A petition is a request for the waiver of a regulation, it cannot be used to create legislation (for example, a degree program) that does not exist. Normally, petitions will not be considered by the Petitions Committee more than one year beyond the date of the release of grades for the session to which the petition relates.

Petitions Procedures

Petitions are held in the strictest confidence, and are presented anonymously to the committee. The committee considers the petition itself, any supporting documentation, e.g. from professors or medical practitioners, and other relevant information contained in the student's record. Students may not appear in person.

Initiating a Petition

To initiate a petition, you must obtain a petition package from Student Client Services or <http://www.registrar.yorku.ca/services/petitions/forms.htm#5>.

Petitions must be mailed or hand delivered to:

Faculty of Health Petitions Committee
c/o Registrars Office, Bennett Centre for Student Services

The drop box is located in the front lobby and is available 24 hours a day, 7 days a week.

More information on petitioning is available from Student Client Services, or the Faculty of Health Office of Student and Academic Services, Ground Floor, Health, Nursing and Environmental Studies Building. You may also visit the Current Students Web site.