

Table of Contents – Admission

V. Admission	14
<u>Categories of Admission</u>	14
• <u>Undergraduate Degree</u>	14
• <u>Joint Undergraduate Degree/Diploma</u>	14
• <u>Undergraduate Certificates</u>	14
• <u>Visiting Student</u>	14
• <u>Provisional Student</u>	14
<u>Admission Requirements</u>	14
• <u>Academic Preparation</u>	14
• <u>Secondary School</u>	14
• <u>University</u>	15
• <u>College</u>	15
• <u>Mature Student</u>	15
• <u>Senior Citizens</u>	15
<u>Language Proficiency Requirements</u>	16
• <u>Applicants to the Glendon Campus</u>	16
• <u>Language Test Exemption for Students who Complete</u> <u>Courses at the York University English Language</u> <u>Institute (YUELI)</u>	16
<u>Application Procedures</u>	16
• <u>How to apply</u>	16
<u>Special Admission Consideration for Students with</u> <u>Disabilities</u>	17
<u>Application Deadlines</u>	17
<u>Eligibility for Transfer Credit</u>	17
• <u>Undergraduate University Degree Programs</u>	17
• <u>College Diploma Programs</u>	17
<u>Failure and Debarment</u>	18
<u>For More Information</u>	18

V. Admission

York's Office of Admissions ensures that all qualified applicants are considered for admission in a fair and equitable manner. The University makes offers of admission to the highest qualified candidates.

The following pages address admission information for undergraduate studies. Visit <http://www.yorku.ca/futurestudents/> for detailed information about undergraduate programs. Visit <http://www.yorku.ca/graduatestudents/> for detailed information about graduate studies.

Categories of Admission

There are several ways to achieve your academic goals at York. Different categories of admission are described below. In order to be considered for admission, you must meet the prerequisite(s) and minimum average requirements of the program(s) to which you apply. Requirements vary by program and admission is not guaranteed. For details, visit <http://www.yorku.ca/futurestudents/>.

Undergraduate Degree

Individuals with appropriate preparation may apply for admission to an undergraduate degree program at York. Undergraduate direct-entry degrees include the bachelor of administrative studies, bachelor of applied science, bachelor of arts, bachelor of business administration, international bachelor of business administration, bachelor of design, bachelor in environmental studies, bachelor of fine arts, international bachelor of arts, bachelor of health studies, bachelor of human resources management, bachelor of science and international bachelor of science.

The bachelor of education and bachelor of laws require previous postsecondary studies.

The bachelor of science in nursing and bachelor of social work are offered as both direct-entry degree programs and ones which require previous postsecondary studies.

Joint Undergraduate Degree/Diploma

York students have the opportunity to combine a university degree program with a diploma/certificate program at a college of applied arts and technology in a variety of areas. Students can only apply in upper years and enrolment is very limited.

Undergraduate Certificates

Individuals with appropriate preparation may apply for admission to complete an undergraduate certificate. Certificate programs develop professional expertise or skills in specific fields. Certificates are normally completed at the same time as a degree program, although some certificates can be done on their own. Visit <http://www.yorku.ca/futurestudents/> and click on Courses & Programs for details.

Visiting Student

York will consider for admission individuals who wish to take credit courses, but who do not intend to complete a degree or a certificate at York. Visiting students are individuals who already hold an undergraduate degree or are currently attending another recognized university and wish to take York courses on a letter of permission issued by their home institution, or do not hold an undergraduate degree but want to enrol in York courses to fulfill the academic, upgrading or professional development requirements of a professional designation.

Provisional Student

In very exceptional circumstances, York will admit an individual on a provisional basis, for a maximum of one academic year (normally in anticipation of admission as a degree candidate). Provisional status is granted at the discretion of the University and on the basis of compelling evidence of an applicant's ability to complete the requirements for a degree or certificate.

Admission Requirements

York gives admission consideration to applicants who present successful academic credentials earned at recognized/accredited institutions around the world. The following information describes the types of academic preparation York recognizes. In addition, York requires minimum overall average grade requirements and course prerequisites. Some programs also require supplementary admission information. Visit <http://www.yorku.ca/futurestudents/> for further details. Please note that meeting the minimum requirements does not guarantee admission to the University. If you feel that your academic record does not reflect your abilities, you are invited to present documentation outlining circumstances that may have affected your academic performance. All information will be taken into consideration.

Academic Preparation

Secondary School

British Columbia and Yukon: High-school diploma with four academic courses, including Faculty- or program-specific prerequisites at the Grade 12 level. Academic courses do NOT have to be provincially examinable courses.

Alberta, Northwest Territories and Nunavut: High-school diploma with five academic courses including Faculty- or program-specific prerequisite courses numbered 30 or 31.

Saskatchewan: High-school diploma with English Language Arts (ELA) 30 English Language Arts A30 AND B30 (or ELA A30 and Français 30/ Fransaskois 30 A or B recommended)] and four additional academic courses, with Faculty- or program-specific prerequisites at the Grade 12 level.

Manitoba: High-school diploma with English 40S and four academic courses at the 40 level or higher, including Faculty- or program-specific prerequisites. We will accept AP Calculus in place of Pre-Calculus.

Ontario: Ontario Secondary School Diploma (OSSD) or equivalent. A minimum of six 4U or M courses including ENG4U*, all Faculty- or program-specific prerequisites and at least one grade 4U or 4M course from ONE of the following disciplines: Canadian and World Studies; Classical Studies and International Languages; French; Mathematics; Social Science and Humanities; or Native Studies.

*Francophone applicants can present FRA4U, FIF4U or FEF4U.

*Les étudiants qui fréquentent une école secondaire de langue française peuvent remplacer ENG4U par FRA4U, FIF4U ou FEF4U.

Ontario (OAC curriculum): Ontario Secondary School Diploma (OSSD) or equivalent, and six Ontario Academic Courses (OACs), including Faculty- or program-specific prerequisites. All Faculty- or program-specific prerequisites must be at the OAC level.

Quebec (Cegep): One year of Cegep with a minimum of 12 semestered academic courses, including Faculty- or program-specific prerequisites. (high-school equivalent courses not accepted). Extra courses will be assessed for transfer credit. Applicants with the DEC may be awarded up to one full year of transfer credit.

Quebec (Grade 12): Grade 12 Certificate of Graduation with six academic (university-preparation level) subjects including Grade 12 English and Faculty- or program-specific prerequisites.

Quebec (Secondary V): May be admissible to Glendon. Quebec Secondary School Diploma. Five Secondary V courses. English and French recommended. For Business Economics, Economics, Information Technology, Mathematics and Math for Commerce, a Math background is strongly recommended.

New Brunswick: High-school diploma with six academic courses with Faculty- or program-specific prerequisites at the Grade 12 level (120, 121 or 122). We will accept Calculus 120 in place of Advanced Math Intro to Calculus 120.

Nova Scotia: High-school diploma with five academic or advanced courses with Faculty- or program-specific prerequisites at the Grade 12 level. If Calculus is available, it is preferred over Pre-Calculus.

Prince Edward Island: High-school diploma with five academic courses with Faculty- or program-specific prerequisites at the Grade 12 level (621 or 611).

Newfoundland and Labrador: Eleven credits at the 3000 level, including English 3201 as well as Faculty-specific prerequisites.

International Baccalaureate: IB Diploma required with passes in six subjects (including Faculty- or program-specific prerequisites):

- Three passes at the Standard Level and three passes at the Higher Level; **or**
- Two passes at the Standard Level and four passes at the Higher Level.

Minimum diploma point scores of 24 considered but recommend 28 or higher. Certificate students will be considered individually and on the basis of their high-school diploma.

Transfer credit may be granted for Higher Level IB courses with grades of 5 or better, to a maximum of 18 credits, depending on the program.

Baccalauréat français: Baccalauréat général with a minimum overall score of 10 (mention passable) from a lycée accredited by the French Ministry of Education or an accrediting agency. Transfer credit of up to 30 credits granted for grades of 12 or better depending on program.

Advanced Placement Courses: Transfer credit of up to 12 credits may be granted for final scores of 4 or 5 on the College Entrance Examination Board Advanced Placement (AP) exams, depending on the programs to which you apply. You must also satisfy York's regular admission requirements.

General Certificate of Education (GCE): Minimum of two Advanced Level (A-level) and three GCSE or IGCSE Ordinary Level (O-level) passes. Two Advanced Subsidiary Level (AS-level) courses may be substituted for one Advanced Level course. A minimum average of C is required on Advanced Level and Ordinary Level passes. Transfer credit of up to 18 credits may be granted for Advanced Level courses with final grades of C or better, depending on the programs applied to. You must also satisfy York's regular admission requirements.

Caribbean Advanced Proficiency Examinations (CAPE): Completion of the CAPE diploma with a total of at least six units, including prerequisites, and grades of 1, 2 or 3 in each unit. A minimum overall average of 3 out of 7 is required. Transfer credit granted for courses passed at the 2-unit level with grades of 1, 2 or 3, depending on the program (maximum of 18 credits).

International High School: For admission requirements from other educational systems, visit <http://www.yorku.ca/futurestudents/requirements/>.

University

University transfer students who have completed a minimum of four full courses or one year of accredited full-time degree studies or equivalent with a minimum overall grade point average of 2.00 on a 4-point scale (C/60 per cent or equivalent) may be considered for admission. In addition, all Honours-level programs require a minimum overall grade point average of 2.30 on a 4-point scale (C+/65 per cent or equivalent). All courses taken, including failed courses, will be used to calculate the admission average. If a student's transcript shows repeated courses, the second grade achieved is the grade that will be used for the purpose of calculating average(s). Meeting the minimum requirements does not guarantee admission to the University. Some programs will require higher minimum averages. All Faculty- and program-specific requirements must also be met.

University courses taken may be assessed for potential transfer credit. In order for the Office of Admissions to assess your eligibility for transfer credit, you must submit detailed course descriptions for any academic studies completed at an accredited university outside of Canada or the United States. These course descriptions must be prepared by your former institution or be available on the institution's Web site. Please provide the exact URL or print out the course descriptions from the Web site. For more information, see the Eligibility for Transfer Credit section.

Official English or French translations (by a certified translator) of original transcript(s) that are not in English or French are also required. Course descriptions not in English or French can be translated into English or

French by the applicant and submitted with the institutionally prepared copy.

College

- College transfer students who have completed a minimum of two full semesters or one year of full-time study in an academic program from a College of Applied Arts and Technology (CAAT) or Institute of Technology and Advanced Learning (ITAL) in Ontario with a minimum overall average of 3.00 on a 4-point scale (B/70 per cent), including all attempted courses, may be considered for admission; **or**
- A minimum of one year of full-time study in an academic program at an accredited/recognized college outside of Ontario with a minimum overall average of 3.00 on a 4-point scale (B/70 per cent or equivalent), including all attempted courses, may be considered for admission.

If a student has not graduated from a college program and the transcript shows repeated courses, the second grade achieved in the course(s) is the grade that will be used for the purpose of calculating average(s). Some programs will require higher minimum averages for admission. Meeting the minimum requirements does not guarantee admission to the University. All Faculty- and program-specific requirements must also be met.

Academic college courses may be assessed for potential transfer credit. In order for the Office of Admissions to assess your eligibility for transfer credit, you must submit detailed course descriptions for any academic studies completed at an accredited college outside of Canada or the United States. These course descriptions must be prepared by your former institution or be available on the institution's Web site. Please provide the exact URL or print out the course descriptions from the Web site. For more information, see the Eligibility for Transfer Credit section.

Official English or French translations (by a certified translator) of original transcript(s) that are not in English or French are also required. Course descriptions not in English or French can be translated into English or French by the applicant and submitted with the institutionally prepared copy.

Mature Student

To be considered for admission under the University's "Mature Student" regulations you must:

- be at least 21 years of age or older as of the first day of classes of the session for which you have applied;
- have been out of full-time high-school studies for at least two years or have returned to upgrade after a two-year absence;
- have attempted less than one full year of studies at an accredited university or college;
- not have an unfavourable academic record; and
- have demonstrated potential for success through academic, professional or volunteer activities and other accomplishments.

You may also be considered for admission as a mature student if you have completed a York University pre-university course, offered through the Division of Continuing Education, or a Women's Bridging course, with a minimum grade of B, if you also meet specific program and language-proficiency requirements.

Senior Citizens

Senior citizens who wish to be admitted to the University (as candidates in a degree program or as visiting students) are evaluated as mature students unless they have completed previous postsecondary studies (see the appropriate sections above).

In order to be eligible for a domestic tuition fee waiver, applicants must be Canadian citizens/permanent residents and 60 years of age or older by May 1 for the summer session or September 1 for the fall/winter session. The fee waiver is capped for senior citizens to the level of tuition fees assigned to domestic, non-professional undergraduate arts, science and other programs as defined in the tuition fee guidelines from the Ministry of Training, Colleges and Universities. The tuition fee waiver for an eligible senior citizen is restricted to a maximum of one undergraduate or graduate degree. Eligible senior citizen tuition waiver students are required to pay all other fees attached to a course or program, or required during the

process of registration (including centrally collected ancillary fees, fees approved by student referenda, material fees, financial penalties etc.). Please contact Student Client Services for additional information.

Language Proficiency Requirements

If you apply to an undergraduate program at York, you may meet our English-language requirements if you have successfully completed, or are in the process of successfully completing, one of the following:

- Four full years of study in Canada in English or French at the secondary-school level.
- Four full years of study at the secondary-school level in English in a country where English is a primary language.
- One full year of study in an accredited university degree program in English in a country where English is a primary language.
- Two full years of study in an accredited college diploma program in English in a country where English is a primary language.

Note: Time spent in ESL courses will not be counted towards meeting these requirements. Language requirements will not be waived based on letters written by students or as a result of completing senior-level high-school English courses.

These are general guidelines only. York University reserves the right to request a successfully completed language proficiency test.

If you are unsure whether or not you meet York's language requirements, you should submit an acceptable English-language test score as soon as possible to avoid potential delays in the processing of your application for admission.

Language test scores are reviewed in combination with academic credentials to determine your admissibility to the University.

Applicants to the Glendon Campus

Since Glendon is a bilingual (French/English) campus, you may choose to provide proof of language proficiency in either English or French. You may choose to write one of the acceptable tests of English noted below or the French Language Admissions Test administered by the Glendon Recruitment and Liaison Office (416-487-6710, liaison@glendon.yorku.ca).

	YELT York English Language Test	TOEFL Test of English as a Foreign Language York's TOEFL code is 0894	IELTS International English Language Testing Service
Minimum Score: Arts, Atkinson (most programs) Environmental Studies, Fine Arts, Glendon, Health, Science (except Engineering)	Overall band: 1-5 Collaborative Nursing: 1-4	Computer: 220 Paper: 560 iBT: 83-87	7
Minimum Score: Education, Engineering, Schulich School of Business	Overall band: 1-2	Computer: 250 Paper: 600 iBT: 100	7
Minimum Score: Atkinson: Bachelor of Administrative Studies and Bachelor of Human Resources	Overall band: 1-3	Computer: 237 Paper: 580 iBT: 92-95	7

Language Test Exemption for Students who Complete Courses at the York University English Language Institute (YUELI)

YUELI offers a range of non-credit, full-time and part-time English-language training courses that prepare students for university study.

Completion of the YUELI Intensive Program Level 6 with Distinction, Honours or Pass satisfies York's English Language Proficiency requirements for admission to most of York's undergraduate programs. Engineering and the Schulich School of Business programs require Distinction.

For more information, contact YUELI at 416-736-5353 or visit <http://yueli.yorku.ca>.

Application Procedures

How to apply

- Ontario high-school students: Apply using the Ontario Universities' Application Centre (OUAC) 101 application form. Contact your school's guidance office for details.
- All other applicants: Apply online or obtain an application form from the Ontario Universities' Application Centre (OUAC) Web site <http://www.ouac.on.ca>.
- If you are applying to a certificate program or as a visiting student, use the York application form available at <http://www.yorku.ca/futurestudents/> or by calling the Office of Admissions at 416-736-5000.

Evaluations/Auditions for the Faculty of Fine Arts

Most York Fine Arts applicants participate in a supplemental evaluation, which may include an audition, interview, written exercise or portfolio. Most evaluations take place during the winter months on the Keele campus. If distance precludes an on-campus evaluation, other arrangements can be made. For details, visit <http://www.yorku.ca/finearts/>.

Supplementary Admission Information Form for the Schulich School of Business

Before submitting a Supplementary Admission Information Form, future students must first apply to York University through the Ontario Universities' Application Centre by the deadline date. Visit <http://www.yorku.ca/futurestudents/requirements/deadlines.html> for application deadlines.

Submission of the Supplementary Admission Information Form is **mandatory**. Visit <http://www.yorku.ca/futurestudents/forms.html> for a copy of the form and the deadline dates for submission.

Supplementary Admission Information Form for Bachelor of Social Work

The Bachelor of Social Work (BSW) is offered as a direct-entry, full-time, daytime program and as a post-degree, part-time program, offered primarily in the evening.

Applicants to both BSW programs, who are not applying directly from high school, must submit a completed Supplementary Admission Information Form and supporting documents. For a copy of the form go to <http://www.yorku.ca/futurestudents/forms.html>.

For more information about programs of study, visit <http://www.yorku.ca/futurestudents/> and click on Courses & Programs.

Special Admission Consideration for Students with Disabilities

York has a policy of supporting and accommodating students with physical, learning or psychiatric disabilities who wish to pursue higher education.

If you have a diagnosed disability, it is important to identify yourself during the admission process.

If you do not meet our minimum admission requirements, you may wish to be considered for modified admission consideration.

If your circumstances do not impact your admissibility to the University (in other words, you meet our admission requirements), we want to make sure you know about the support services we have in place.

In no way will identifying yourself be a disadvantage to you. We want to know who you are so we can ensure you get the support you need both during the admission process and afterwards. Even if you don't presently need any support, this could change.

York provides a number of support services for students with physical, learning or psychiatric disabilities. If you are admitted to York and need support and accommodations, consult with an adviser before the beginning of the academic year. You may request accommodation in teaching style, evaluation methods or other course requirements in all courses. Arrangements should be made before the start of the academic term. Failure to make these arrangements may jeopardize your opportunity to receive academic accommodations.

For more information visit <http://www.yorku.ca/futurestudents/requirements/disabilities.html>.

Application Deadlines

Visit <http://www.yorku.ca/futurestudents/requirements/deadlines.html> for all deadlines. To ensure a timely response to the program of your choice, you should apply and provide all official documentation much earlier than the final deadlines.

Faculty of Education: Refer to the Education section of this calendar for application procedures.

Osgoode Hall Law School: Refer to the Osgoode Calendar published separately.

Faculty of Graduate Studies: Refer to the Graduate Calendar published separately.

Eligibility for Transfer Credit

All information regarding previously completed postsecondary studies must be provided upon application to York University. Applicants admitted to York University who present accredited previous postsecondary studies may be eligible for transfer credit. The determination of transfer credit eligibility will take into consideration the applicant's complete record of accredited postsecondary study. The amount of transfer credit granted depends on the nature of the program completed, the grades received and the program to which the student has applied at York. A separate application requesting transfer credit consideration is not required. The receipt of all transfer credit documentation and the evaluation of all possible transfer credits available at the time of admission must be completed within one academic term from the date of admission to the University. (Fall term and fall/winter session admission: completed by the end of the fall/winter session; winter term admission: completed by the end of the summer session; summer session admission: completed by the end of the fall term.) Applicants admitted to York who were not in good standing at all previous postsecondary institutions may be eligible for transfer credit consideration and will be assessed on an individual basis.

Institutionally-prepared, detailed course descriptions are required for all academic work completed outside of Canada and the United States at the postsecondary level. These course descriptions must be prepared by the former institution or be available on the institution's Web site. Please

provide the exact URL or print out the course descriptions from the Web site. Course descriptions not in English or French can be translated into English or French by the applicant and submitted with the institutionally-prepared copy. Official English or French translations (by a certified translator) of original transcripts that are not in English or French are also required.

For all students, detailed descriptions of postsecondary work completed in the intended major are recommended to determine if any transfer credits can be applied to the major.

If you have previously completed business-related courses (e.g. accounting, taxation), you must also provide institutionally-prepared course outlines/syllabi, including a list of all required textbooks, in order to evaluate previous studies.

Undergraduate University Degree Programs

Applicants admitted to York who have completed degree credit work toward baccalaureate degrees at an accredited postsecondary institution may be considered for transfer credit. Transfer credit consideration is given to course work in which the grade achieved is that normally required of a continuing York student. Transfer credits are determined in accordance with the requirements of the Faculty to which the student is admitted.

York University accepts the Pan-Canadian Protocol on the transferability of university credits, and undertakes to ensure that all course work completed by transfer students during the first two years of university study in Canada [including the final year of studies leading to a diploma of college studies (DCS) in Quebec and the university transfer courses offered by community colleges and university colleges in British Columbia and Alberta] will be recognized and fully credited for the purposes of granting a degree provided that: 1. the transfer student is deemed admissible and has been presented with an offer of admission; 2. the transfer student has achieved a passing grade in his/her course(s) and has obtained grade levels that would normally be required of continuing students; and 3. the credits earned are related to the program of study in which the transfer student will register, or the credits can be counted as electives for the program of study.

Should a student transfer to a different program after admission to York University, the transfer credits assigned upon admission may be reassessed.

Should a student, having left York to pursue study at another postsecondary institution, decide to return to York, a new application to York is required and all previous transfer credit will be reassessed.

Depending on the Faculty to which the student is admitted, not all transfer credits granted may be used to fulfill the requirements of a given program of study.

College Diploma Programs

Applicants admitted to York who have completed at least one year of full-time study in an academic program at a College of Applied Arts and Technology (CAAT) or Institute of Technology and Advanced Learning (ITAL) in Ontario or an accredited college outside of Ontario may be considered for transfer credit. The minimum requirement for transfer credit consideration is a minimum overall average of 3.00 on a 4-point scale (B/70 per cent) on all courses taken, including failed courses. Transfer credits are determined in accordance with the requirements of the Faculty to which the student is admitted. Articulation agreements with a College of Applied Arts and Technology (CAAT) or Institute of Technology and Advanced Learning (ITAL) or equivalent may result in enhanced transfer credit.

Should a student transfer to a different program after admission to York University, the transfer credits assigned upon admission may be reassessed.

Should a student, having left York to pursue study at another postsecondary institution, decide to return to York, a new application to York is required and all previous transfer credit will be reassessed.

Depending on the Faculty to which the student is admitted, not all transfer credits granted may be used to fulfill the requirements of a given program of study.

Failure and Debarment

Students who have been debarred may be re-admitted in a subsequent session only if they give convincing evidence to the Committee on Admissions that they can benefit from further university work. Applications for re-admission will not be considered until two years from the date of debarment. In cases of failure at another university, or where another university's regulations on failure and debarment differ from York's, or where that institution calculates years or semesters differently from the York method, the York regulations will normally apply.

For More Information

Admission Enquiries Service, Office of Admissions

The Admission Enquiries Service provides information to prospective students about undergraduate and graduate programs as well as the York English Language Test (YELT).

Office of Admissions
Bennett Centre for Student Services
York University
4700 Keele Street
Toronto, Ontario, Canada M3J 1P3
Telephone: 416-736-5000
Web site: <http://www.yorku.ca/futurestudents/>

Glendon Recruitment and Liaison Office

The Glendon Recruitment and Liaison Office provides information in both English and French about the bilingual liberal arts programs offered at the Glendon campus.

Recruitment and Liaison Office
Glendon College
Suite 100 Glendon Hall
York University
2275 Bayview Avenue
Toronto, Ontario, Canada M4N 3M6
Telephone: 416-487-6710; Fax: 416-487-6786
E-mail: liaison@glendon.yorku.ca
Web site: <http://www.glendon.yorku.ca>
