

VII. Academic Services and Support

Academic Services

Bookstore

Keele Campus

The York University Bookstore is conveniently located in York Lanes. Over 50,000 titles of general interest and new and used texts prescribed for courses are stocked. Books are priced at the Canadian publishers' or distributors' recommended list prices, or their equivalents. Discounts and special sale prices are frequently offered.

The York University Bookstore carries a wide variety of stationery, insignia items and electronics, as well as textbooks, course materials and many general interest books. Hours of operation are: Monday to Thursday, 9 am to 7 pm; Friday, 9 am to 5 pm; Saturday and Sunday, 11 am to 4 pm. For the September, January and May rush periods, extended hours are announced in advance.

Computing and Network Services (CNS)

Computing and Network Services (CNS) provides a wide range of centralized computing and communications resources for York's undergraduate students. The list includes:

- computer account management
- round-the-clock academic computing labs
- software downloads
- documentation
- help services and consulting
- printing and scanning
- e-mail
- residence telephone services
- Internet access from campus and home

For more information on these and other CNS services, visit the CNS Web site. Go to www.yorku.ca and click on "Computing".

English Language Institute

York University English Language Institute (YUELI) offers a range of non-credit full-time and part-time English-language courses, primarily for students who wish to improve their English language skills for university entrance and/or professional advancement. Programs include:

- a) ESL Intensive Program – provides exposure to current technology and teaches the language, critical thinking and study skills required to be a successful undergraduate or graduate student in a university where English is the language of instruction.
- b) Summer Language Programs – short-term (four and five week) programs that combine English language development with summer cultural activities.
- c) Custom-Designed Programs – can be developed for specific groups of students with particular educational and/or professional needs. These programs may be offered either on-site at York University or abroad. Individual tutoring can also be arranged.

For more information, contact:

York University English Language Institute
Suite 287 Winters College
York University, 4700 Keele Street
Toronto, Ontario M3J 1P3
Telephone: 416-736-5353; Fax: 416-736-5908
e-mail: yueli@yorku.ca
Web site: www.yueli.yorku.ca

Institute for Social Research (ISR)

The Institute for Social Research provides consultative and support services, many of which are offered without charge, to undergraduate students conducting research primarily in the social sciences, but also in the biological and physical sciences.

The Institute houses the largest university-based survey research organization in Canada and the staff of ISR's Survey Research Centre carries out all phases of survey research, from questionnaire and sample design, through data collection, to the preparation of machine-readable data files, statistical analysis and report writing.

The Institute's Statistical Consulting Service (SCS) provides assistance in research design, sampling, questionnaire design, statistical computing and statistical analysis. SCS also sponsors short courses on statistical analysis, research methodology and the use of statistical software (including SAS and SPSS). These courses are offered in the fall, winter and spring each year.

ISR's Data Archive provides access to results of studies conducted by the Institute and other major Canadian surveys. The Archive also provides access to official statistics such as the census aggregate and public-use data files from the Canadian Census.

York students may contact the Institute to arrange for consultation in any of these areas or to enquire about upcoming courses.

Institute for Social Research (ISR)
Room 242A Schulich School of Business Building
Telephone: 416-736-5061; Fax: 416-736-5749
e-mail: isrnews@yorku.ca
Web site: www.isr.yorku.ca

Learning and Study Skills Programs

Centre for Academic Writing

The Centre for Academic Writing assists students to become effective independent writers, within both their academic life and elsewhere. The primary means of achieving this objective is through the Centre's individualized tutoring program. All Faculty of Arts students are eligible to enrol in this program and take advantage of the opportunity to work on their writing with one of the Centre's experienced faculty. The Centre also regularly offers mini-courses on various issues related to writing effectively in university.

In addition, students can enrol in one of the Centre's credit courses on writing in the Humanities or the Social Sciences. These courses provide the opportunity for students to develop their writing in all phases: research, composing, drafting and revising by learning to integrate the latest research on the writing process into these activities. Please see the "Courses of Instruction" section of this Calendar for more details.

Multimedia Language Centre

The Faculty of Arts Multimedia Language Centre provides service primarily to the Department of French Studies and the Department of Languages, Literatures and Linguistics. For more information, contact the Language Laboratory at S117 Ross, 416-736-5197.

Learning Skills

The Counselling and Development Centre offers assistance in improving learning skills. Please consult the Student Services section below for further information.

Libraries

York University library collections are housed in five buildings: the Scott Library (including the Map Library, Sound and Moving Image Library, and Archives and Special Collections), Business and Government Publications Library, Steacie Science Library and the Law Library on the Keele campus, and the Leslie Frost Library at Glendon.

The book collections are growing at the rate of over 40,000 volumes a year and number more than 2,300,000 volumes. The libraries also house growing collections of databases, electronic journals, microforms, maps, films, videos, archives, sound recordings, compact discs etc., which bring the total collection to more than 5,000,000 items. Materials are selected to support the instructional and research programs of the University. The stacks in each library are open to all members of the academic community and, under certain circumstances, to the public. Individual study carrels are available. Reference services are offered in all University libraries.

These include workshops and instruction in using the collections, electronic resources, Internet resources, and developing research skills.

Information on the University libraries' resources, programs and services may be found via the Library homepage at www.library.yorku.ca.

Lending Code

The York University Libraries exist to meet the information needs of faculty, students and staff at this University. Regulations, as stated in the Lending Code, are essential to assure fair access to the Libraries' collections, services and facilities. These regulations include the designation of specific loan periods, the restriction on the circulation of certain library materials, the definition of borrower privileges, and the definition of access to and use of library services and facilities. Privileges are granted subject to the continuing adherence to established library regulations.

A valid library card must be presented in order to borrow materials or to obtain other library services. Library cards are not transferable. The person named on the card is responsible for all library transactions made with the card.

Loan periods are established to provide reasonable access. Library materials must be returned on or before the date and/or time due. Notices are sent when materials are overdue. The non-receipt of overdue notices does not relieve the borrower from liability.

Sanctions, including the levying of fines, the assessment of charges for the replacement of library materials, and/or suspension of library privileges may be applied for failure to adhere to the Lending Code. Enquiries concerning the application of the Lending Code may be made to the appropriate Circulation Department. All borrowers may appeal the application of fines or sanctions.

The Lending Code is available in each library and through the library Web site at <http://info.library.yorku.ca/policies/lending.htm>.

Student Services

Art Gallery of York University

The Art Gallery of York University (AGYU) is a publicly funded art gallery specializing in the exhibition of recent, innovative Canadian and international art. Located on the Keele campus of York University, the AGYU offers a series of contemporary art exhibitions, public lectures by visiting artists, as well as special seminars and discussions on topics relating to the contemporary visual arts.

As one of Canada's leading university art galleries, the AGYU is committed to enriching the cultural and intellectual environment of York University. In keeping with this educational focus, the AGYU offers research and internship programs to York students, and acts as a distribution centre for exhibition catalogues, periodicals and books by artists through the "Bookstore at the AGYU".

Gallery hours: (September to June) Tuesday, Thursday and Friday, 10 am to 4 pm; Wednesday, 10 am to 8 pm; Sunday, Noon to 5 pm.

Location: N145 Ross.

Career Services

Career Services helps students connect their academic experience and career aspirations to the world of work. Explore the Career Services Web site www.yorku.ca/careers for lots of information and resources on resume writing, interviewing, job searching, workshops and services, job postings on Campus Worklink and much much more. *CareerNet Connection*, a free online newsletter, will keep you informed about employers coming on campus and other career related information you won't want to miss. Drop by Career Services, N108 Ross Building, and explore the extensive library of resources, book a resume critique or a mock interview or ask a peer adviser where to find the information you need to get your career plans on track! Telephone 416-736-5351.

Clubs and Other Organizations

Clubs and other organizations offering programs to the York and Glendon communities are encouraged to register with the Office of Student Affairs. Registered groups may apply for and be permitted to use University space and facilities (subject to availability) and may seek funding from the York Federation of Students (YFS) or other University sources. Application forms and more information about clubs and organizations are available from the Office of Student Affairs, 103 Central Square, 416-736-5144.

Cooperative Childcare Centre

The York University Cooperative Childcare Centre, located in Atkinson Residence on the Keele campus, is licensed to serve 119 children between the ages of 6 weeks and 10 years.

Fees are from \$650 to \$850 per month plus one-hour participation per child per week. The centre has a subsidy agreement with Metro Toronto Social Services for parents in need.

Further information may be obtained by contacting the Childcare Centre, 90 Atkinson Road, Apt. 128, Toronto, Ont. M3J 2S5; telephone 416-736-5190, fax 416-736-5291 or e-mail: daycare@yorku.ca.

Counselling and Development Centre (CDC)

The Counselling and Development Centre (CDC) helps students to realize, develop and fulfill their personal and academic potential through an assortment of diverse programs.

Personal Counselling

Members of the York community are invited to discuss their personal concerns with a counsellor. In order to make an appointment, come to Room 145, Behavioural Sciences Building between 9 am and 5 pm Monday to Friday, or telephone 416-736-5297. All interviews are confidential.

Group Programs

The CDC offers groups and workshops with a variety of focuses and themes, including academic performance enhancement, assertiveness training, avoiding procrastination, effective presentation skills, relaxation training and stress management among others. Most groups are offered during both the Fall and Winter terms depending on enrolment.

Learning Skills

Through individual consultation, and workshop series, students can work at improving reading, listening, note taking, memory, time management, exam preparation, essay writing skills, and academic stress management.

Learning Disabilities Program

The Learning Disabilities program provides a range of specialized services to students with learning disabilities, including advice on courses and academic programs; orientation to campus facilities and services; diagnostic assessment of psychological and educational profiles; learning skills counselling; life skills counselling; and advocacy and ombudsman services regarding evaluation and examinations.

Psychiatric Disabilities Program

Educational support for consumers/survivors of the mental health system. Services include: yearly orientation to campus facilities and resources, learning skills workshops, peer support, advocacy and strategies for self-advocacy, psychiatric consultation as needed, linkages to community resources.

Community Mental Health Consultation and Outreach

The staff of CDC are available to consult with any member of the York community with regard to aspects of campus psychological well-being and development. Outreach programs may be tailored to community needs.

The Counselling and Development Centre's reception area in Room 145, Behavioural Sciences Building, is open from 9 am to 5 pm Monday to Friday (telephone 416-736-5297). Web site: www.yorku.ca/cdc

Health Education and Promotion

The goal of the Health Education and Promotion office is to involve the York University community in their own health care. An individual can help make major contributions to their own well being by becoming informed about general health, health risks and the importance of daily habits and lifestyle.

The Nurse Educator will provide confidential counselling, information/referrals, on contraception, HIV/AIDS, STDs, alcohol/substance abuse, smoking cessation, nutrition and exercise, eating disorders and stress management.

The office has a large selection of articles, books, pamphlets and videos on various health issues. Information can be located on our Web site located at www.yorku.ca/admin/healthed/index.htm. This site makes a wide variety of resources accessible to students and staff. Articles, books and videos may be borrowed on a sign-out basis.

The Peer Education program offers workshops by trained student volunteers on HIV/AIDS, STDs, alcohol awareness, date rape, birth control and stress management.

Watch for our Health Promotion events throughout the year: September - Orientation Play, Condom Olympics. October - alcohol awareness Week, breast cancer awareness month. November - Aids Awareness Week. December - stress management, AIDS Red Ribbon Campaign, nutrition/body image, alcohol/substance abuse. January - smoking cessation. February - Health Fair, "Safe" Valentines. March/April - sunsense, stress management and cancer awareness month.

The Office is located in 102 Central Square. For more information, call 416-736-5196. Web site: www.yorku.ca/healthed

Lost and Found

A Lost and Found Office is maintained on the Keele campus at N101 Ross, ext. 33369, which is open from 11 am to 3 pm, Monday through Friday, and from 5 to 7 pm, Wednesday and Thursday, to accommodate the evening students. Any items turned into this office are retained for 30 days only. On the Glendon campus, enquiries should be directed to the *Security and Parking Office, Greenhouse Building which is open 24 hours daily.*

The University regrets that it cannot be responsible for items of personal property left unattended on the grounds or within buildings.

Further information on all these areas is available on the Department of Safety, Security and Parking Web site at www.ssp.yorku.ca.

Mail Services

The York University Central Mailroom is located in Curtis Lecture Hall Room 019. All mail addressed to 4700 Keele Street is received and delivered daily from the Central Mailroom. Interdepartmental and all off-campus mail are also processed from this location.

The Department of Mail Services requests that all members note the correct mailing address and postal codes for their incoming mail to ensure prompt delivery. The individual codes are:

Keele campus (all academic, administrative and college buildings):
M3J 1P3

Glendon campus: M4N 3M6

York Apartment Residences:

2 Assiniboine Road, M3J 1L1
4 Assiniboine Road, M3J 1L2
6 Assiniboine Road, M3J 1L3
8 Assiniboine Road, M3J 1L4
90 Atkinson Road, M3J 2S5
2 & 4 Passey Cres., M3J 3K8
6 & 8 Passey Cres., M3J 3K9
10 Passey Cres., M3J 3L1
12, 14 & 16 Passey Cres., M3J 3L2
18 Passey Cres., M3J 3L3
51 Chimney Stack Rd., M3J 3L9

The correct address for the University is:

York University,
4700 Keele Street,
Toronto, Ont. M3J 1P3

The correct addressing format to be used by students living in the undergraduate residences is:

Name,
Residence and room number,
York University,
4700 Keele Street
Toronto, Ont. M3J 1P3

A correct form of the address for York apartment residents would be:

Name,
Apartment number — number and name of road,
Toronto, Ont.
Postal code

A Canada Post franchise operation is located at the Keele campus in the Inkblot Stationery store.

Ontario March of Dimes - York University Attendant Services

The Ontario March of Dimes - York University Attendant Service program provides non-medical assistance to students, staff and faculty of York University, who have a permanent physical disability. Attendant services are available, as required, on a 24-hour basis for assistance with personal hygiene, rising and retiring routines, meal preparation, light housekeeping, laundry, mobility and general daily activities.

Admission is open to students, staff and faculty who have a permanent physical disability on the York University Campus. Applicants must be willing to organize and direct their own attendant care services. All applications are considered for eligibility by the Ontario March of Dimes - York University Program Specific Committee.

For more information please call: Ontario March of Dimes - York University Attendant Services Office located in Central Square, Room 107, 416-736-5167, or York University's Office for Persons with Disabilities at 416-736-5140; e-mail: omodyu@yorku.ca.

Office for Persons with Disabilities

York University strives to provide an environment for students with disabilities, that combines both architectural accessibility and academic flexibility. The Office for Persons with Disabilities (OPD) provides information, support and advocacy on behalf of students, staff and faculty with physical and sensory disabilities as well as medical conditions. Some of the services provided by the office include: pre-university advising, assistance with course selection, advising on financial, academic and legal materials, referral to the Ontario March of Dimes -York University Attendant Services program as well as other York services and community resources in the Toronto area. The office also runs a volunteer program, entitled: FEELS SOOO GOOD...TO VOLUNTEER. Volunteers are able to assist students with reading (one-on-one), note taking and reading and/or writing tests and exams.

The Office for Persons with Disabilities is open Monday to Friday, 9 am to 4 pm. The office is located in 109 Central Square: 416-736-5140 Voice, 416-736-5263 TTY, 416-650-8068 Fax.

Parking Services

All faculty, staff and students who park on university property are required to buy an annual or sessional parking decal or to pay a daily parking fee, and to abide by the Parking and Traffic Regulations of the University. Application forms for decals and copies of the regulations are available at the Parking Office, Room D37, East Office Building, on the Keele campus, and at the Security and Parking Office, Glendon Greenhouse on the Glendon campus.

Parking is permitted only in clearly designated parking areas. If no sign is posted, no parking is permitted.

Race and Ethnic Relations Centre

The Centre for Race and Ethnic Relations (CRER), was established in 1988, to advise the University on policy relating to race and ethnic relations, and to provide anti-racism education for the entire community, as

well as, support and services to York's multi-ethno-racial community, so that working, studying and living at York will be a harmonious and rewarding experience for all.

Students, faculty and staff have the right to study, live and work in an environment that is free from racial harassment and discrimination. Students, faculty and staff also have the responsibility not to racially harass any member of the York community including other students, faculty and staff. This is in accordance with York University's Policy Concerning Racism and the Ontario Human Rights Code, which prohibits harassment and discrimination on the grounds of race, colour, citizenship, place of origin, ancestry, ethnic background and creed. Every person has a right to freedom from harassment in the community, including such places as the classroom and the residences.

The CRER works in cooperation with several campus groups and associations active in the area of human rights, anti-racism and employment equity. The advisers at the Centre are available to give workshops on anti-racism and related issues to all sectors of the University. The Centre offers public education programs and a small resource library to increase awareness and action around issues of equity.

The Centre is also a Complaint Centre which provides a confidential place in which members of the York community can seek information regarding racial harassment and discrimination. The advisers outline the many options (both informal and formal) available to students, faculty and staff and discuss ways of handling the situation.

The Centre also works collaboratively with the University Complaints Centre and local complaints officers in the colleges and Faculties. The advisers, Teferi Adem and Heather Dryden, aim to ensure that concerns expressed by all members of the community are addressed with sensitivity and fairness.

The Centre for Race and Ethnic Relations is located in the Centre for Human Rights and Equity, 108 Central Square. Appointments can be made with Liliana Hassani at 416-736-5682.

Religious Activities

The Scott Religious Centre is a meeting place for the many religious groups active on the Keele campus. A list of the groups is posted at the entrance door of the centre in Central Square. Some groups are served by chaplains, and most have office space allocated to them.

The Inter-faith Council, which is comprised of representatives from all the religious groups, is charged with running the centre and advises the University, through the Director of Student Affairs, of matters relating to the centre and religious affairs and activities on campus. The Chair and other members of the Interfaith Council may be contacted through the Office of Student Affairs, 103 Central Square, 416-736-5144.

The Scott Religious Centre has a non-denominational chapel, a meditation room and some offices. The chapel may be booked on a regular basis or for a single religious event through the Office of Student Affairs (416-736-5144) from September 1 through April 30 and Hospitality York (416-736-5020) from May 1 through August 31. The Scott Religious Centre has entrances on the ground floor in Central Square and outside on the second floor between Scott Library and Ross Building.

Security Control Centre (SCC)

Operated by York University Security Services, the Security Control Centre (SCC) is staffed 24 hours a day throughout the year to provide a means of rapid communication between members of the York community and emergency and other security services available on and off campus. *The SCC receives telephone calls from the community, monitors CCTV security cameras and dispatches mobile and foot patrol security officers.* The SCC's specially-trained desk officers are equipped to obtain the required help in the shortest possible time, arranging, where necessary, to meet emergency vehicles (police, fire, ambulance) at the main entrance to campus, and to escort them directly to the scene of the emergency. To enable SCC to dispatch assistance in an effective and timely manner, it is important that they be informed in the first instance of all emergency situations on either campus. **To obtain help in an emergency arising at York or Glendon, call 33333 or 416-736-5333, or simply pick up the receiver of any Emergency Blue Light Telephone or elevator emergency telephone. The latter connect directly to SCC.** No money

is required when calling Security at 416-736-5333 from any Campus pay phone.

On occasion, a personal emergency may require a student to be contacted quickly. Students are urged to provide those who may need to reach them in an emergency with up-to-date information about their class timetable, specifying day, times and locations.

Sexual Harassment Education and Complaint Centre

The Sexual Harassment Education and Complaint Centre serves all members of the York community, students, faculty and staff. Anyone who is experiencing sexual harassment, or anyone who thinks what they are experiencing could be sexual harassment based on their gender or sexual orientation, should drop in to the Sexual Harassment Education and Complaint Centre. The Centre offers advice, ensures confidentiality and provides a supportive atmosphere. No action will be taken unless the complainant requests it. The two advisers at the Sexual Harassment Education and Complaint Centre are available to give workshops on sexual harassment and related issues to colleges, residences and Faculties. There is a small library which students, staff and faculty are welcome to draw upon.

An ongoing project of SHEACC's is the Sexual Assault Survivors Support Line (SASSL). SASSL is a peer support telephone line, which provides referrals and support to callers on a 24-hour basis. The crisis line number is 416-650-8056 and the information line is 416-736-2100 ext. 40345. The line is closed on University holidays with a message providing alternative crisis line numbers. SASSL is in the process of developing into a service for the York Community in its own right.

The Centre also works collaboratively with the University Complaints Centre and local complaints officers in the colleges and Faculties. The advisers, Dale Hall and Siobhan McEwan, aim to ensure that concerns expressed by all members of the community are addressed with sensitivity and fairness.

The Sexual Harassment Education and Complaint Centre is located in the Centre for Human Rights and Equity, 108 Central Square (next to south exit doors of Central Square) and is open from 9 am to 5 pm Monday to Friday, or in the evening by appointment. When the centre is closed, telephone messages may be left at 416-736-5500.

Shopping Services

York Lanes Shopping Mall

York is home to the only shopping centre in Canada designed specifically for a university market. It is open seven days a week, although the hours of the various retailers and services vary. York Lanes is managed by the York University Department of Commercial Facilities which is located in Suite 1080, Physical Resources Building, telephone 416-736-5788, fax 416-736-5845.

Aidia Fine Accessories	416-667-7676
Bank of Montreal	416-665-4775
Berries & Blooms	416-663-0030
Beta Reproductions	416-736-5651
Blueberry Hill Restaurant	416-736-5594
Campus Cleaners	416-736-5960
The Campus Cove	416-736-5995
Campus Photo	416-736-5520
CIMS Pharmacy	416-736-5272
Company's Coming Bakery Café	416-650-0191
Data Integrity Computers	416-736-5993
Falafel Hut Restaurant	416-736-5767
The General Store	416-661-8382

The Great Canadian Bagel	416-736-5555
Indian Flavours Restaurant	416-663-2666
Inkblotz Cards & Novelties	416-736-5911
InStyle Jeanswear	416-736-5505
Klik's Beauty Centre	416-661-3150
LA Music	416-739-6505
Metro Credit Union	416-252-5621
Optical Elegance	416-736-5498
Sakura Japanese Foods	416-736-5471
The Second Cup	416-736-5359
Senate Travel	416-661-0661
Taco Villa	416-736-5445
Tastes Healthy Foods	416-736-5952
Telecom York	416-650-8055
The Tree of Life	416-663-4411
York Lanes Health Centre	416-736-5525
The York Shop	416-736-5551
York University Bookstore	416-736-5024

Central Square Concourse Areas

Four automatic teller machines are provided by the Toronto Dominion Bank in Central Square.

Applications for information/charitable booths in Central Square may be obtained from the Office of Student Affairs, Room 103 Central Square; telephone 416-736-5144.

Sport and Recreation

York University, through the School of Physical Education, has developed programs in both Sport and Recreation, aimed at offering opportunities across the broad continuum of physical activity to all students. Programs are designed to allow individuals to select appropriate levels of physical activity participation and, where possible, personal development, wellness and/or leadership opportunities to meet their individual needs and aspirations.

Students have not only the opportunity to participate in Sport and Recreation activities at York, but become involved in the planning, organizing and implementation of programs, either as a volunteer, coop student, or part-time employee. The University also encourages students to take advantage of the exciting environment generated through Sport and Recreation at York by attending events held on campus throughout the season.

Interuniversity Sport

The interuniversity sport program is an integral part of the University's educational mission and complements the potential for personal growth that the York experience fosters. All full-time students are welcome to try out for any of the 30 interuniversity teams offered by Sport York. Sport programs give student athletes the opportunity for skill development and the pursuit of excellence through qualified coaching and competitive schedules.

A Proud and Growing Tradition - For more than 30 years, the York University Yeomen and Yeowomen have been making their mark on the Canadian sport scene. Provincial and national team titles, combined with numerous athletes and coaches who participate on many of Canada's national teams, attest to the success of York University.

Coaches - The coaching staff at York is composed of experienced, highly qualified and dedicated professionals, many of whom hold full-time positions within the University. A majority of our coaches also hold leadership positions in provincial and national sport organizations and are experts in their field of coaching. These individuals are dedicated to the

attainment of the student athletes' potential in the sport and in the classroom.

Varsity Teams - York University offers the opportunity to participate at the highest level of university competition. In Ontario, universities compete in each sport for the provincial championship title within the Ontario University Athletics (OUA). Nationally, York competes within the Canadian Interuniversity Athletic Union (CIAU).

Men's Teams - badminton, basketball, cross country, fencing, football, golf, ice hockey, rugby, soccer, swimming, tennis, track and field, volleyball, water polo.

Women's Teams - badminton, basketball, cross country, fencing, field hockey, figure skating, ice hockey, indoor hockey, lacrosse, rugby, soccer, swimming, tennis, track and field, volleyball, water polo.

Recreation

An important dimension of the total educational experience is the participation in physical activity. The Recreation York program provides an opportunity for the University community to participate in a wide range of activities including intramural sport competitions, fitness/lifestyle and instructional classes, sports clubs and casual recreation. The aim of the program is to provide activities that meet the individual needs, interests and abilities of York students. Registered students may enrol free of charge in most Recreation York programs (space permitting).

Intramural Sports - A variety of individual and team activities are offered at both a competitive and recreational level. Men's, women's and coed teams compete in 24 league/tournament sports and six special events ranging from ice hockey, badminton and ultimate frisbee to flag football and volleyball. Join a team from your college or form your own team with a group of university friends.

Fitness/Lifestyle and Instructional Classes - For the fitness enthusiast, 29 classes are offered each week. Several different levels of step classes, strictly muscle and hi/lo are among the variety of fitness classes available. For those with other special interests, instructional courses are offered in the areas of martial arts, dance, aquatics, relaxation and sports like tennis, skating and fencing (for an additional charge).

Sport Clubs - For those who would like to join other members of the York community in an activity or sport that may not be offered at either the interuniversity or intramural level, there is a sports club program. Squash, cricket, table tennis and baseball are a few of the many clubs waiting to welcome new members.

Casual Recreation - For those who like to swim, run, skate, play tennis or squash, or work out, there are many casual recreational opportunities for the person who enjoys the flexibility of self directed physical activity. Of particular interest is the Tait McKenzie Fitness Centre, featuring exercise machines and free weights, and staffed by qualified fitness personnel who can assist with equipment use and provide exercise prescription. There are also casual use times set aside in facilities such as the gymnasium and the ice rink for pick-up hockey, skating, badminton, basketball, volleyball, indoor soccer, table tennis, outdoor tennis and squash.

Facilities

York University offers state-of-the-art Sport and Recreation facilities and amenities. At the Keele campus, the Tait McKenzie Centre serves as the centre of activity. For outdoor events, the York Stadium is the main attraction. The University also serves as the home of the City of Toronto Track and Field Centre, the National Tennis Centre and the Beatrice Ice Gardens. At the Proctor Field House on the Glendon campus, a variety of facilities and amenities are also available, including a newly upgraded gymnasium and unique walking/hiking trails that lead to local parks.

Keele Campus - stadium, four gymnasias, three dance studios, seven squash courts, five sport playing fields, three softball fields, nine outdoor tennis courts, seven squash courts, cricket pitch, ice arena, outdoor skating rink, swimming pool, a fitness centre with 23 cardio machines, selectorized and free weights and a Sport Injury Clinic.

Plus - Beatrice Ice Gardens at York University (six rinks, dry-land training facilities), City of Toronto Track and Field Centre at York University (indoor and outdoor), National Tennis Centre (10 outdoor summer courts and four indoor winter courts).

Glendon Campus - two gymnasias, five squash courts, swimming pool, fitness studio, weight room, indoor golf driving range, three outdoor tennis courts, softball diamond, playing field, walking/hiking trails.

For Further Information:

Keele Campus, School of Physical Education, 302 Tait McKenzie Centre, 416-736-5182

Glendon Campus, Department of Athletics, Glendon Proctor Field House, 416-487-6717

Student Affairs Office

Many services, activities and programs that help shape the environment which supports study and learning at the University are coordinated through the Office of Student Affairs. The office aims to improve the quality of campus life and serve the non-academic needs of the student body.

Student Affairs operates an information counter where students may obtain campus maps, classroom locations, local public transit schedules, and general information and assistance with university rules and regulations. The office maintains a directory of on-campus student clubs and organizations and offers promotional resources and support for student groups, as well as a resource library on a variety of student-related issues. Emergency support is an additional service which the Office of Student Affairs provides. The office also assists with the allocation of clubs' tables in the Central Square Vari Link area. Any issue which is of interest or concern to students is important to the Office of Student Affairs.

The Office of Student Affairs also houses the Off-Campus Housing Service, and the University Complaint Centre. We are located at 103 Central Square, 416-736-5144; TDD 416-736-5940.

Student Government

College Councils

Student or college governments take different forms in each of the colleges but have the same general goal — to serve their student members using the funds that are available to them each year and to represent their interests in a variety of dealings with the University Faculties, service offices and departments, both academic and administrative.

York Federation of Students/Fédération des Étudiant(e)s de York (YFS/FÉY)

The York Federation of Students is dedicated to the representation and support of the student movement at York University. It is a democratic, non-profit, service-oriented organization committed to working towards a university environment wherein members of the Federation (all undergraduate students) can pursue academic excellence as well as personal and social growth free from all forms of discrimination and harassment.

The Federation is committed to universally accessible postsecondary education and rejects all impediments to postsecondary education including, but not limited to, financial constraints through tuition fees, residence costs, streaming and discrimination based upon gender, race, sexual orientation, class, religion, colour, ethnicity, nationality, geographic location, state of health or age.

In its quest, the Federation strives for the highest quality of postsecondary education available. It supports student organizations, on and off campus, which promotes its stated principle.

The Federation offers many services, including a health plan, a course evaluation guide, a student datebook, a courtesy phone, 5¢ photocopies, and free International Student Identity Cards and Student Saver Cards.

The Federation is located in Room 336 in the Student Centre, 416-736-5324. Come and visit for more information.

Other Student Governments

There are 16 recognized student governments within the York University community: 14 within the colleges and Faculties of the University and a "federation" — York Federation of Students/Fédération des étudiant(e)s de York — which is a central student government consisting of all students in the Faculties of Arts, Fine Arts, Education, and Pure and Applied Science

and undergraduates of the Schulich School of Business as full members. Students of Glendon College and Atkinson Faculty of Liberal and Professional Studies are associate members. These latter units, as well as the Faculty of Education, the Faculty of Fine Arts, and the Legal and Literary Society (Osgoode) also have their own student governments. In addition, at the graduate level the student governments are the Graduate Students Association, the Graduate Business Council, and the Graduate Environmental Studies Students Association. Each of these organizations receives an annual levy of between \$11 and \$57 per member to finance its activities and programs. Student societies receive over one million dollars of support in this way. Annual elections within each unit provide the executive officer group which is responsible for the administration and accounting for these funds. Many of these organizations publish newspapers and newsletters to inform their members about their services and programs.

Eleven student organizations receive operating grants annually: Excalibur Publications, CHRY North York Community Radio, the Community and Legal Aid Services Program (CLASP), ProTem, Theatre Glendon, OPIRG (refundable), Glendon Women's Centre, York Women's Centre (refundable), the Atkinson Essay Service (Atkinson students only), Cafe de la Terrasse (Glendon students only), SASSL (refundable), and WUSC (refundable) in the amount of \$4, \$4.50, \$1.50, \$3, \$2, \$3, \$6, \$3, \$4.50, \$13.50, \$2.10, and \$0.90 per full-time member respectively. These organizations are subject to the same financial reporting requirements as student governments.

Constitutions and financial reports of these councils are public documents and are available through the Office of Student Affairs, or the office of the individual council.

Student Representation on University Committees

The participation of students in the governance of the University is an important element in effective decision making and policy development at York University. Students are entitled to participate as full voting members on the Board of Governors, the University Senate, Faculty Councils and other bodies. The system of governance established by the *York University Act* is bicameral, with two central governing bodies: the Board of Governors and the Senate. Decision-making powers are divided and/or shared among the Chancellor, the President, the Board and the Senate and some of these powers are delegated to or shared with other bodies.

The Board of Governors. The Board of Governors is vested by the *York Act* with authority for the "government, conduct, management and control of the University and of its property, revenues, expenditures, business and affairs". The Board consists of 30 members in addition to the President and the Chancellor. There are two designated seats on the Board for students. By agreement of the Board and the Student Senator Caucus, the selection of one student nominee each year has been done through a process of popular election among registered York University students, usually held in the Spring. Upon election, the student's nomination must be confirmed by the Student Senator Caucus and recommended to the Board. The term of office is two years. The Board conducts much of its business through committees such as the Finance, Property and Staff Resources Committee, the Academic Resources Committee, the Audit Committee, the Student Relations Committee, the Investment Committee and the University Advancement Committee.

The Senate. The Senate is responsible for the academic policy of the University, including the recommendation to establish new Faculties and Colleges, admission standards, student aid policies, the establishment of degrees and diplomas and the structure and content of all academic programs. It is composed of the Chancellor, the President, the Chair and representatives of the Board of Governors, Vice-Presidents, Deans, Department Chairs and elected faculty members from each Faculty with some representation from other groups both inside and outside the University. Students are elected to the Senate through their Faculty Councils and in numbers which reflect the relative size of the Faculty in the University. Student representation on Senate constitutes 15 per cent of the total number of Senate seats and elections are conducted each March. Students are represented on all Senate committees, examples of which include Executive; Tenure and Promotion; Senate Appeals; Academic Policy and Planning; Curriculum and Academic Standards; Library; Admissions, Recruitment and Student Assistance; and Research.

Faculty Councils. York University consists of 10 Faculties and each has a Faculty Council which is responsible for making decisions on the variety of matters affecting the curriculum and academic policies of the Faculty. Each Faculty Council is a committee of Senate and has, in turn, a number of council committees on which students sit as members. More details on the specific structure and student participation in a Faculty Council may be obtained through the office of the secretary of the Council in your Faculty.

The Council of Masters. One student is named by the combined college councils to join the Council of Masters.

Other Advisory Committees. There are a number of university departments and services which receive advice and recommendations throughout each year from advisory committees on which students have a voice. The precise mechanisms whereby students may join these committees varies and further information about membership and terms of reference may be obtained from the office named in brackets after the advisory committee.

- Athletics and Recreation (Director, School of Kinesiology and Health Science)
- Board of Referendum Commissioners (Office of the Assistant Vice-President, Student Affairs)
- University Food Services Committee (Food, Beverage and Hospitality Services)
- Residence Budget Committee (Student Housing Services)
- Presidential Advisory Committee on Parking (Security and Parking Services)
- Arboretum Committee (Facilities, Planning and Management)
- Student Security (Security and Safety Services)
- Advisory Committee for Persons with Special Needs (Office of the Assistant Vice-President, Student Affairs)
- York University Development Corporation (Office of the York University Development Corporation)
- Presidential Committee on the Administration of the York University Smoking Policy (Department of Occupational Health and Safety)
- Advisory Council on Child Care Services (Office of the Vice-President, Finance and Administration)
- Presidential Advisory Committee on H.I.V. Infection (Office of the Assistant Vice-President, Student Affairs)
- Committee on Alcohol (Office of the Assistant Vice-President, Student Affairs)

Other Participation. Students also are entitled to participate on decision-making or advisory bodies at other levels in the University, e.g. in individual academic departments, most of which have formal Departmental Councils consisting of faculty and students. As well, students are entitled to membership on residence councils and on committees established by their College or Faculty-based student government.

General questions about student participation in university governance should be directed to the University Secretariat.

Student Security Escort Service

Why walk alone? The primary role of York's Student Security Escort Service is to provide safer movement *after dark* for campus students, faculty and staff. Student Security Officers will meet you at campus bus stops, parking lots, buildings and residences; escort you to your campus destination; wait with you for buses, cabs, or until your vehicle starts. All requests will be accommodated by either foot, bicycle, and/or van escorts. A complimentary service provided to the York community by the Department of Safety, Security and Parking Services, the Escort Service operates daily during the academic year (September to April) from 6 pm to 2 am, and during the summer months from 8 pm to 2 am. For more information, please call the Student Security Office at 416-736-5454 or ext. 55454.

Transportation

Keele/Glendon Bus Service

The University supplements public transportation between the Keele campus and the Glendon campus with van service. The van takes passengers while transporting intercampus mail and library materials.

Vouchers are required to use the service and are available from the York and Glendon bookstores. Drivers do not sell vouchers or accept cash fares.

Schedule

Depart Keele, south side of Student Centre

9:50 am, 12:45 pm, 3:05 pm

Depart Glendon, York Hall

7:40 am, 10:45 am, 1:45 pm

TTC

The TTC operates 12 bus services to the Keele campus: York University 196 (express), York University 106 (local), Keele 41, Keele 41B, Keele 41C, Jane 35, Jane 35E, Steeles West 60B, Steeles West 60C, Steeles West 60F, Keele North 107D, and Keele North 107F.

York University 196 is an express bus service linking the Downsview subway station and the Keele campus.

The Steeles West 60B service connects the Finch subway station with the northern boundary of the campus and runs as far west as Martingrove, while the Steeles West 60C and 60F bus runs through the core of the campus by the Student Centre/York Lanes. The Finch West 36 connects Finch station with the York University 106 route.

The York University 106 bus provides a direct link between the Keele campus and Downsview subway station, the terminus of the Spadina subway line. This service, which intersects Finch West 36 bus route, and from which transfers may be made to the Steeles West 60 bus, uses Pond Rd. and Ian MacDonald Blvd. (the campus ring-road) with stops adjacent to main buildings on campus.

The Jane 35E (express) comes onto the campus. The Jane 35 will travel from Steeles, along Murray Ross Parkway and Shoreham (Black Creek Pioneer Village) before exiting the campus to Jane St. The Jane 35A and 35C do not come on to campus but do stop at the Shoreham entrance on the west side of the campus.

The Keele 41, 41B, 41C come into campus via the main Keele Street entrance. It will travel along Ian MacDonald Blvd. before exiting on Founders Rd. to Steeles Ave.

The Keele 107D and 107F come into campus. Keele North 107, 107B and 107C bus runs between Downsview subway station and Major Mackenzie Drive, and passes the University entrance along Keele St.

There is Saturday and Sunday service on all of the above routes excepting York University 106E. Details concerning the designated routes and holiday service can be obtained from TTC Information at 416-393-4636. TTC route maps are available from subway ticket booths, the Office of Student Affairs, 103 Central Square and the Parking and Transportation Services Office (in the East Office Building). Also check out the City of Toronto's Web site www.ttc.ca and York University's transportation Web site www.ssp.yorku.ca/transportation.

GO Transit

York University express buses connect Oakville GO station, Square One in Mississauga, Bramalea GO station, York University, Yonge Street (at Langstaff Road), Langstaff GO station (on the street), Bayview Avenue and Unionville GO station. The service runs express via Highways 403, 410 and 407.

Full-time students may buy a student 10-ride ticket or monthly pass only if they have a valid GO Transit student ID card. Applications are available in the Office of the Registrar, West Office Building (WOB). You can buy GO tickets and passes on campus at Inkblotz in York Lanes or at any GO rail station or bus terminal. Single-ride tickets are available from our bus driver.

For GO information please call 416-869-3200 Toronto local calling area; or 1-888-GET-ON-GO (438-6646) long distance toll free; or 1-800-387-3652 TTY teletypewriters only; or www.gotransit.com or www.ssp.yorku.ca/transportation.

York Region - Vaughan Transit

There are two express buses available to bring commuters in from the Woodbridge and Thornhill areas.

Route 8 – New Westminster bus service will pick up passengers at designated transit stops along the route in the Thornhill area and operate express service along Steeles Avenue except for a stop at Dufferin Street.

Route 10 – Woodbridge bus service will pick up passengers at designated transit stops along the route in the Woodbridge area and operate express service along Steeles Avenue except for a stop at Weston Road.

These direct services are provided at a single fare. Students are able to purchase tickets and passes at Inkblotz in York Lanes or at any ticket agent in Vaughan, Markham or Richmond Hill. Free transfers can be made with public transit buses in Vaughan or north of Steeles with a valid transfer.

For more information, please call 905-832-8527 or www.city.vaughan.on.ca; or the Parking and Transportation Services Office www.ssp.yorku.ca.

Carpool

Commuters that live near each other and share a common destination form the simplest and most common “carpool” arrangement. Carpooling is an ideal cost saving arrangement, particularly for those individuals who commute long distances to and from school/work each day and have limited access to public transit and few transportation options available to them.

Carpooling is a simple way for students to save money, reduce congestion and conserve energy along the way. Students considering carpooling as an alternate means of commuting should log on to the internet-based carpool ride-matching system offered by the Black Creek Regional Transportation Management Association.

For more information or to register for the free ride-matching service, go to www.bcrmta.org or www.ssp.yorku.ca/transportation.

University Complaint Centre

York is a large and complex institution and, through the course of your studies, you may encounter difficulties where expert advice and assistance are needed. Assistance with non-academic concerns is available from the University Complaint Centre or one of the many designated Complaint Officers representing each college, faculty and the library. Complaints may also be directed to special centres such as the Centre for Race and Ethnic Relations and the Sexual Harassment Education and Complaint Centre (SHEACC).

For more information, contact: York University Complaint Centre, 103 Central Square; telephone 416-736-5144.

VAN GO

VAN GO is a new service designed to assist persons with disabilities with their transportation needs in and around Keele’s campus, in a newly acquired wheelchair accessible van. This service is a joint effort of the Department of Safety, Security and Parking Services and the Office of Student Affairs, in consultation with ABLE York. The service will run from 8 am to 10 pm, Monday to Friday.

Women’s Centre

Established in 1975, the York University Women’s Centre became the first University-based Women’s Centre in Canada. It continues to thrive as York’s women-only space and offers a wide variety of activities and services to the York community, which includes undergraduate and graduate students, as well as faculty.

Recognizing that the Women’s community on campus has diverse needs, it is our mandate to try to fulfill them. We offer peer counselling, referral services, library and other resources and above all, a safe, comfortable environment. The Centre also acts as a base for the provision of support and resources for social activism and education. We also sponsor/co-sponsor a wide variety of events including panel discussions, reading, entertainment events, self-defense classes and much, much more.

The York Women’s Centre is located in 328 Student Centre. For further information, call 416-736-2100 ext. 33484.

York International

York International, the International Education Office of York University, serves as the academic bridge to develop and enhance international scholarly activities. Such activities include: promotion and participation in international education (curriculum, exchanges and study abroad); support for international students at the University; identification and support for international research, scholarly opportunities and institutional linkages; liaison between York and other universities and various government, public and private organizations in Canada and abroad.

York International administers over 40 university-wide exchange programs with universities in all regions of the world. Workshops and programs with both an academic and a non-academic focus are offered to all international students throughout the year. Several publications and a comprehensive Web site are available to assist new and returning York students and the York community.

The office also maintains an International Resource Centre that includes multi-media information on universities world-wide and study and work abroad opportunities. Several international magazines and newsletters are also available. The Centre, located in 107 Vanier College, is open Tuesdays, Thursdays and Fridays, from 10 am to 3 pm.

York International, is located in 108 Vanier College, 416-736-5177, <http://international.yorku.ca>.

Housing

Undergraduate College Residences

Living on campus presents an affordable opportunity for undergraduate students to experience a diverse community and make lifelong friends while being conveniently situated at the center of social, cultural and academic life, with a wide array of campus services at their doorstep.

York has approximately 1,800 beds available for undergraduate students across seven buildings on the Keele campus. Most residences are arranged in a traditional style with comfortably furnished double and single rooms, and shared common lounges and washrooms. Students will purchase a mandatory meal plan that can be used at over 30 food outlets on campus offering a wide selection of food types. York also has some limited space available in suite-style units where groups of four to six students share a small kitchen, living area, and private washrooms. Residence costs will vary according to accommodation styles, however students should roughly estimate \$5,200 for a typical arrangement of a double occupancy room that includes a meal plan.

All undergraduate students are welcome to apply for residence as long as they enrol in and plan to remain in a minimum of 24 credits or four full courses. The undergraduate residence application and information package will be included with your offer of admission to York.

Students who apply are encouraged to complete and return their application as soon as possible to improve their chances of receiving a room offer since the demand for residence will exceed the space available. Offers of a space will be guaranteed to students who are scholarship winners with an overall average of 85% and higher who apply by the given deadline.

View our Web site for more information about undergraduate residence at York: www.yorku.ca/student-housing

Or contact us:

Student Housing Services	Telephone: 416-736-5152
Complex 1 (Founders, Tatham/McLaughlin, Vanier, Winters)	
Fax: 416-650-8018	e-mail: complex1@fbo.yorku.ca
Complex 2 (Norman Bethune, Calumet, Stong)	
Fax: 416-650-8019	e-mail: complex2@fbo.yorku.ca

York Student Apartments

On the Keele campus only, accommodation is also offered to eligible graduate and law students.

A limited number of York Apartments are set aside annually for undergraduate students with physical disabilities. In addition, when

available, York Apartments are offered to undergraduate students who are married, mature (over 23 years of age) or single parents.

The apartments consist of furnished and unfurnished bachelor, one-bedroom and two-bedroom units. The York Apartments are not suitable for a couple with more than two children.

For more information and applications for residence and apartment housing at York, contact:

Student Housing Services - York Apartments
 York University
 4700 Keele Street
 Toronto, Ontario M3J 1P3
 Telephone: 416-736-5152
 e-mail: yorkapts@fbo.yorku.ca

Student Housing Services Web site address: www.yorku.ca/student-housing

Beverage Services

Specific areas in the University are approved for the sale and consumption of alcoholic beverages under Licences granted to various independent campus caterers and other campus bodies by the Alcohol and Gaming Commission of Ontario (AGCO).

University regulations governing licensed areas are contained in the York University Liquor Policy. Enquiries regarding the University Liquor Policy should be directed to the Assistant Vice-President (Student Affairs) 416-736-5275 or the Director of Hospitality, Food and Beverage Services 416-736-5652.

Off-Campus Housing

York University maintains a service for those students who require assistance in finding off-campus accommodation. We produce a listing of private and shared accommodation at varying prices located off-campus, which is updated every two weeks (weekly in the month of August due to volume). The listings are posted on our off-campus housing boards located between Curtis Lecture Halls "C" and "D" and Central Square Cafeteria and can be viewed seven days a weeks between 7 am and 11 pm. You can also access our Web site at www.studentaffairs.yorku.ca/offcampushousing.

Information about public transportation routes and guides, accommodation comparison checklists, apartment checklists, updates on the Landlord Protection Act, tenants rights and other related matters are available from the Off-Campus Housing Office, 103 Central Square.

Landlords are invited to leave descriptions of rental units with this service by telephoning 416-736-5141; a listing fee of \$20 is charged to landlords \$10 for York students with ID; student must come in person to receive the \$10 rate).