

University Services

Academic Services

Bookstore

York Campus

The York University Bookstore is conveniently located in York Lanes. Over 50,000 titles of general interest and new and used texts prescribed for courses are stocked. Books are priced at the Canadian publishers' or distributors' recommended list prices, or their equivalents. Discounts and special sale prices are frequently offered.

The York University Bookstore carries a wide variety of stationery, insignia items and electronics, as well as textbooks, course materials and many general interest books. Hours of operation are, Monday to Thursday, 9:00 a.m. to 7:00 p.m.; Friday, 9:00 a.m. to 5:00 p.m.; Saturday and Sunday 11:00 a.m. to 4:00 p.m. For the September, January and May rush periods, extended hours are announced in advance.

Computing Services

Computing & Communications (CCS) provides centralized computing resources in support of the teaching, research, and administrative activities of the university. CCS computing resources are accessed from computer workstations across the York and Glendon campuses, as well as from satellite sites. In addition, users who have off-campus workstations may use the dial-up facilities to access computing resources. A wide variety of software is available on Macintosh, DOS/Windows, UNIX and NT platforms. There is a large selection of compilers, utilities, text-management packages and application packages to meet the diverse teaching requirements at York. Faculties may provide access to microcomputer facilities that supplement the centrally located microcomputer labs. Centralized services are typically available on a 24-hour basis.

English Language Institute

The York University English Language Institute (YUELI) offers a range of non-degree courses to meet the needs of students of English as a Second Language. Programs include:

- a) University Preparation – to help students develop the language and academic skills required to be a successful student studying in English at a university (full-time or part-time programs available)
- b) ESL Intensive – to help students improve their English for use in everyday situations (full-time program)
- c) Summer Language Program – to allow international students to learn English alongside French-speaking Canadians (full-time program)
- d) Custom Designed – for small or large groups
- e) Assessment and tutoring - for individuals.

For information, contact:

York University English Language Institute
Suite 287 Winters College
York University, 4700 Keele Street
Toronto, Ontario M3J 1P3
Telephone: (416) 736-5353; Fax: (416) 736-5908
E-mail: yueli@yorku.ca
Internet: <http://www.yorku.ca/admin/esl>

Institute for Social Research (ISR)

The Institute for Social Research provides consultative and support services, many of which are offered without charge, to undergraduate students conducting research primarily in the social sciences, but also in the biological and physical sciences.

The Institute houses the largest university-based survey research unit in Canada and the staff of ISR's Survey Research Centre carries out all phases of survey research, from questionnaire and sample design, through data collection, to the preparation of machine-readable data files, statistical analysis, and report writing.

The Institute's Statistical Consulting Service (SCS) provides assistance in research design, sampling, questionnaire design, statistical computing and, statistical analysis. SCS also sponsors short courses on statistical analysis, research methodology, and the use of statistical software (including SAS and SPSS). These courses are offered in the fall, winter, and spring each year.

ISR's Data Archive provides access to results of studies conducted by the Institute and other major Canadian surveys. The Archive also provides access to official statistics such as the census aggregate and public-use data files from the Canadian Census.

York students may contact the Institute to arrange for consultation in any of these areas or to enquire about upcoming courses.

Institute for Social Research (ISR)
Room 242A Schulich School of Business Building
Telephone: (416) 736-5061; Fax: (416) 736-5749
E-mail: isrnews@yorku.ca
Homepage: <http://www.isr.yorku.ca>

Learning and Study Skills Programmes

Centre for Academic Writing

Through the Centre for Academic Writing, the Faculty of Arts offers individualized and group instruction in academic writing to students registered in undergraduate Faculty of Arts courses. In addition, beginning in the Fall/Winter 1998 session, the Centre for Academic Writing will be offering a writing course for degree credit. Please see the Courses of Instruction Section of this Calendar for more details.

Multi-Media Language Centre

The Faculty of Arts Multi-Media Language Centre provides service primarily to the Department of French Studies and the Department of Languages, Literatures and Linguistics. For more information, contact the Language Laboratory at S117 Ross, (416) 736-5197.

Learning Skills

The Counselling and Development Centre offers assistance in improving learning skills. Please consult the Student Services section below for further information.

Libraries

York University Libraries' collections are housed in five buildings: the Scott Library (including the Map Library, Sound and Moving Image Library, and Archives and Special Collections), Law Library, Business and Government Publications Library, and Steacie Science Library on the York campus, and the Leslie Frost Library at Glendon College.

The book collections are growing at the rate of about 60,000 volumes a year and number over 2,000,000 volumes. The libraries also house growing collections of microforms, maps, films, videos, archives, sound recordings, compact discs, etc., which bring the total collection to more than 4,400,000 items. Materials are selected to support the instructional and research programmes of the University. The stacks in each library are open to all members of the academic community and, under certain circumstances, to the public. Individual study carrels are available. Reference services are offered in all University libraries. These include workshops and instruction in using the collections, and developing research skills, CD ROM services, Internet and on-line reference database searches.

Information on the University's library holdings may be obtained from Yorkline, the York University Libraries on-line information system. The Library homepage is at <http://www.library.yorku.ca>

Lending Code

The York University Libraries exist to meet the information needs of faculty, students and staff at this University. Regulations, as stated in the Lending Code, are essential to assure fair access to the Libraries' collections, services and facilities. These regulations include the designation of specific loan periods, the restriction on the circulation of certain library materials, the definition of borrower privileges, and the definition of access to and use of library services and facilities. Privileges

are granted subject to the continuing adherence to established library regulations.

A valid library card must be presented in order to borrow materials or to obtain other library services. Library cards are not transferable. The person named on the card is responsible for all library transactions made with the card.

Loan periods are established to provide reasonable access. Library materials must be returned on or before the date and/or time due. Notices are sent when materials are overdue. The non-receipt of overdue notices does not relieve the borrower from liability.

Sanctions, including the levying of fines, the assessment of charges for the replacement of library materials, and/or suspension of library privileges may be applied for failure to adhere to the Lending Code. Enquiries concerning the application of the Lending Code may be made to the appropriate Circulation Department. All borrowers may appeal the application of fines or sanctions.

The Lending Code is available in each library and through the library website at <http://www.library.yorku.ca/policies/lending.htm>.

Student Services

Art Gallery of York University

The Art Gallery of York University (AGYU) is a publicly funded art gallery specializing in the exhibition of recent, innovative Canadian and international art. Located on the York campus of York University, the AGYU offers a series of contemporary art exhibitions, public lectures by visiting artists, as well as special seminars and discussions on topics relating to the contemporary visual arts.

As one of Canada's leading university art galleries, the AGYU is committed to enriching the cultural and intellectual environment of York University. In keeping with this educational focus, the AGYU offers research and internship programmes to York students, and acts as a distribution centre for exhibition catalogues, periodicals and books by artists through the "Bookstore at the AGYU".

Gallery hours: (September to June) Tuesday, Thursday and Friday, 10:00 a.m. to 4:00 p.m.; Wednesday 10:00 a.m. to 8:00 p.m.; Sunday, 12:00 noon to 5:00 p.m.

Location: N145 Ross.

Career Services

Career Services helps students connect their academic experience and career aspiration to the world of work. Our services include a wide range of workshops on career planning and job search techniques. A resource area is available that includes books, periodicals, computers to help you conduct your job search or explore further educational options. Attend a "Discovery" session to get an introduction to career planning and how to take your next step. For more information visit our website at: <http://www.yorku.ca/admin/careers>, or call (416) 736-5351 or drop in at N108 Ross Building. Let us help you create your future!

Clubs and Other Organizations

Clubs and other organizations offering programmes to the York and Glendon communities are encouraged to register with the Office of Student Affairs. Registered groups may apply for and be permitted to use university space and facilities (subject to availability) and may seek funding from the York Federation of Students (YFS) or other university sources. Application forms and more information about clubs and organizations are available from the Office of Student Affairs, 103 Central Square, (416) 736-5144.

Co-operative Childcare Centre

The York University Co-operative Childcare Centre, located in Atkinson Residence on the York campus, is licensed to serve 119 children between the ages of 6 weeks and 10 years.

Fees are \$600 - \$795 per month plus one-hour participation per child per week. The centre has a subsidy agreement with Metro Toronto Social Services for parents in need.

Further information may be obtained by contacting the Childcare Centre, 90 Atkinson Road, Apt. 128, Toronto, Ont. M3J 2S5; telephone (416) 736-5190. (416) 736-5291 Fax, or E-mail: daycare@yorku.ca

Counselling and Development Centre

The Counselling and Development Centre helps students to realize, develop and fulfill their personal and academic potential through an assortment of diverse programmes.

Personal Counselling

Members of the York community are invited to discuss their personal concerns with a counsellor. In order to make an appointment, come to Room 145, Behavioural Sciences Building between 9:00 a.m. and 5:00 p.m. Monday to Friday, or telephone (416) 736-5297. All interviews are confidential.

Group Programmes

The CDC offers groups and workshops with a variety of focuses and themes, including academic performance enhancement, assertiveness training, avoiding procrastination, effective presentation skills, relaxation training and stress management among others. Most groups are offered during both the Fall and Winter terms depending on enrolment.

Learning Skills

Through individual consultation, small-group seminars and workshop series students can work at improving reading, listening, note-taking, memory, time management, exam preparation, and essay writing skills.

Learning Disabilities Programme

The Learning Disabilities Programme provides a range of specialized services to students with learning disabilities, including advice on courses and academic programmes; orientation to campus facilities and services; diagnostic assessment of psychological and educational profiles; learning skills counselling; life skills counselling; and advocacy and ombudsman services regarding evaluation and examinations.

Psychiatric Disabilities Programme

Educational support service is geared to students with on-going mental health needs. Services include: orientation to campus resources and facilities, counselling regarding academic studies, psychiatric consultation as needed, weekly peer support group, advocacy and strategies for self-advocacy, and linkages to community resources.

Community Mental Health Consultation

The staff of the CDC will consult with any member of the York community with regard to any aspect of campus social planning and development, and will design programmes tailored to community needs.

The Counselling and Development Centre's reception area in Room 145, Behavioural Sciences Building, is open from 9:00 a.m. to 5:00 p.m. Monday to Friday (telephone 416-736-5297).

Health Education and Promotion

The goal of the Health Education & Promotion office is to involve the York University community in their own health care. An individual can help make major contributions to their own well being by becoming informed about general health, health risks, and the importance of daily habits and lifestyle.

The Nurse Educator will provide confidential counselling, information/referrals, on contraception, HIV/AIDS, STDs, alcohol/substance abuse, smoking cessation, nutrition and exercise, eating disorders, and stress management.

The office has a large selection of articles, books, pamphlets and videos on various health issues. Information can be located on our website located at www.yorku.ca/admin/healthed/index.htm. This site make a wide variety of resources accessible to students and staff. Articles, books and videos may be borrowed on a sign-out basis.

The Peer Education Program offers workshops by trained student volunteers on HIV/AIDS, STDs, alcohol awareness, date rape, birth control stress and management.

Watch for our Health Promotion events throughout the year: September - Orientation Play, Condom Olympics. October - AIDS awareness week, alcohol awareness Week, breast cancer awareness month. November/December - stress management, AIDS Red Ribbon Campaign, nutrition/body image, alcohol/ substance abuse. January - smoking cessation. February - Health Fair, "Safe" Valentines. March/April - sunsense, stress management, and cancer awareness month.

The Office is located in 102 Central Square. For more information, call (416) 736-5196.

Ontario March of Dimes - York University Attendant Services

The Ontario March of Dimes - York University Attendant Service program provides non-medical assistance to students, staff and faculty of York University, who have a permanent physical disability. Attendant services are available, as required, on a 24 hour basis for assistance with personal hygiene, rising and retiring routines, meal preparation, light housekeeping, laundry, mobility and general daily activities.

Admission is open to students, staff and faculty who have a permanent physical disability on the York University Campus. Applicants must be willing to organize and direct their own attendant care services. All applications are considered for eligibility by the Ontario March of Dimes - York University Program Specific Committee. The service is free to all users.

For more information please call: Ontario March of Dimes - York University Attendant Services Office located in Central Square, Room 107, (416) 736-5167, or York University's Office for Persons with Disabilities at (416) 736-5140. E-mail: omodyu@yorku.ca

Lost and Found

A Lost and Found Office is maintained on the York campus at N101 Ross, extension 33369, which is open from 11:00 a.m. to 3:00 p.m., Monday through Friday, and from 5:00 to 7:00 p.m., Wednesday and Thursday, to accommodate the evening students. Any items turned into this office are retained for 30 days only. On the Glendon campus, enquiries should be directed to the Office of the Campus Superintendent, Central Services Building, which is open during normal working office hours.

The University regrets that it cannot be responsible for items of personal property left unattended on the grounds or within buildings.

Office for Persons with Disabilities

York University strives to provide an environment for students with disabilities, that combines both architectural accessibility and academic flexibility. The Office for Persons with Disabilities (OPD) provides information, support and advocacy on behalf of students, staff and faculty with physical and sensory disabilities as well as medical conditions. Some of the services provided by the office include: pre-university advising, assistance with course selection, mobility orientation, advising on financial, academic and legal materials, referral to the Ontario March of Dimes -York University Attendant Services programme as well as other York services and community resources in the Toronto area. The office also runs a volunteer programme, entitled: FEELS SOOO GOOD...TO VOLUNTEER. Volunteers are able to assist students with reading (one-on-one), note-taking, and reading and/or writing tests and exams.

The Office for Persons with Disabilities is open Monday to Friday, 9:00 a.m. to 4:00 p.m. The office is located in 109 Central Square: (416) 736-5140 Voice, (416) 736-5263 TTY, (416) 650-8068 FAX.

Parking Services

All faculty, staff, and students who park on university property are required to buy an annual or sessional parking decal or to pay a daily parking fee, and to abide by the Parking and Traffic Regulations of the University. Application forms for decals, and copies of the regulations, are available at the Parking Office, Room D37, East Office Building, on the York campus,

and at the Security and Parking Office, Glendon Greenhouse on the Glendon campus.

Parking is permitted only in clearly designated parking areas. If no sign is posted, no parking is permitted.

Postal Services

A Canada Post franchise operation is located in York Lanes at the York campus. At Glendon Campus, packaged stamps are available for sale in the Cafeteria and the Tuck Shop.

In addition, inter-departmental and inter-campus mail delivery systems are maintained by the University, with University mail boxes positioned throughout both campuses.

The Manager of Postal Services requests that all members note the correct mailing address and postal codes for their incoming mail to ensure prompt delivery. The individual codes are:

York campus (all academic, administrative, and college buildings): M3J 1P3

Glendon campus: M4N 3M6

York Apartment Residences:

2 Assiniboine Road, M3J 1L1
 4 Assiniboine Road, M3J 1L2
 6 Assiniboine Road, M3J 1L3
 8 Assiniboine Road, M3J 1L4
 90 Atkinson Road, M3J 2S5
 2 & 4 Passey Cres., M3J 3K8
 6 & 8 Passey Cres., M3J 3K9
 10 Passey Cres., M3J 3L1
 12, 14 & 16 Passey Cres., M3J 3L2
 18 Passey Cres., M3J 3L3
 51 Chimney Stack Rd., M3J 3L9

The correct address for the University is:

York University,
 4700 Keele Street,
 Toronto, Ont.
 M3J 1P3

The correct addressing format to be used by students living in the undergraduate residences is:

Name,
 Residence and room number,
 York University,
 4700 Keele Street
 Toronto, Ont.
 M3J 1P3

A correct form of the address for York apartment residents would be:

Name,
 Apartment number — number and name of road,
 Toronto, Ont.
 Postal code

Race and Ethnic Relations Centre

The Centre for Race and Ethnic Relations (CRER), was established in 1988, to advise the University on policy relating to race and ethnic relations, and to provide anti-racism education for the entire community, as well as, support and services to York's multi-ethno-racial community, so that working, studying and living at York will be a harmonious and rewarding experience for all.

Students, faculty and staff have the right to study, live, and work in an environment that is free from racial harassment and discrimination. Students, faculty and staff also have the responsibility not to racially harass any member of the York community including other students, faculty and staff. This is in accordance with York University's Policy Concerning Racism and the Ontario Human Rights Code, which prohibits harassment and discrimination on the grounds of race, colour, citizenship, place of origin, ancestry, ethnic background and creed. Every person has a right to freedom from harassment in the community, including such places as the classroom and the residences.

The CRER works in cooperation with several campus groups and associations active in the area of human rights, anti-racism and

employment equity. The advisors at the Centre are available to give workshops on anti-racism and related issues to all sectors of the University. The Centre offers public education programmes and a small resource library to increase awareness and action around issues of equity.

The Centre is also a Complaint Centre which provides a confidential place in which members of the York community can seek information regarding racial harassment and discrimination. The advisors outline the many options (both informal and formal) available to students, faculty and staff and discuss ways of handling the situation.

The Centre also works collaboratively with the University Complaints Centre and local complaints officers in the colleges and Faculties. The advisors, Teferi Adem and Heather Dryden, aim to ensure that concerns expressed by all members of the community are addressed with sensitivity and fairness.

The Centre for Race and Ethnic Relations is located in the Centre for Human Rights and Equity, 108 Central Square. Appointments can be made with Liliana Hassani at (416) 736-5682.

Religious Activities

The Scott Religious Centre is a meeting place for the many religious groups active on the York campus. A list of the groups is posted at the entrance door of the centre in Central Square. Some groups are served by chaplains, and most have office space allocated to them.

The Inter-faith Council, which is comprised of representatives from all the religious groups, is charged with running the centre and advises the University, through the Director of Student Affairs, of matters relating to the centre and religious affairs and activities on campus. The Chair and other members of the Interfaith Council may be contacted through the Office of Student Affairs, 103 Central Square, (416) 736-5144.

The Scott Religious Centre has a non-denominational chapel, a meditation room, and some offices. The chapel may be booked on a regular basis or for a single religious event through the Office of Student Affairs (416-736-5144) from September 1 through April 30 and Hospitality York (416-736-5020) from May 1 through August 31. The Scott Religious Centre has entrances on the ground floor in Central Square and outside on the second floor between Scott Library and Ross Building.

Security Control Centre (SCC)

Operated by York Security Services, the Security Control Centre (SCC) is staffed twenty-four hours a day throughout the year to provide a means of rapid communication between members of the York community and emergency and other security services available on and off campus. The SCC's specially-trained desk officers are equipped to obtain the required help in the shortest possible time, arranging, where necessary, to meet emergency vehicles (police, fire, ambulance) at the main entrance to campus, and to escort them directly to the scene of the emergency. To enable SCC to dispatch assistance in an effective and timely manner, it is important that they be informed in the first instance of all emergency situations on either campus. To obtain help in an emergency arising at York or Glendon, call 33333 or 736-5333, or simply pick up the receiver of any Emergency Blue Light Telephone or elevator emergency telephone. The latter connect directly to SCC. No money is required when calling Security at 736-5333 from any Campus pay phone.

On occasion, a personal emergency may require a student to be contacted quickly. Students are urged to provide those who may need to reach them in an emergency with up-to-date information about their class timetable, specifying day, times and locations.

Sexual Harassment Education and Complaint Centre

The Sexual Harassment Education and Complaint Centre serves all members of the York community, students, faculty and staff. Anyone who is experiencing sexual harassment, or anyone who thinks what they are experiencing could be sexual harassment based on their gender or sexual orientation, should drop in to the Sexual Harassment Education and Complaint Centre. The Centre offers advice, ensures confidentiality, and provides a supportive atmosphere. No action will be taken unless the complainant requests it. The two advisors at the Sexual Harassment

Education and Complaint Centre are available to give workshops on sexual harassment and related issues to colleges, residences and Faculties. There is a small library which students, staff and faculty are welcome to draw upon.

An ongoing project of SHEACC's is the Sexual Assault Survivors Support Line (SASSL). SASSL is a peer support telephone line, which provides referrals and support to callers on a 24 hour basis. The crisis line number is 650-8056 and the information line is 736-2100 ext. 40345. The line is closed on University Holidays with a message providing alternative crisis line numbers. SASSL is in the process of developing into a service for the York Community in its own right.

The Sexual Harassment Education and Complaint Centre is located in the Centre for Human Rights and Equity, 108 Central Square (next to south exit doors of Central Square) and is open from 9:00 a.m. to 5:00 p.m. Monday to Friday, or in the evening by appointment. When the centre is closed, telephone messages may be left at (416) 736-5500.

Shopping Services

York Lanes Shopping Mall

York is home to the only shopping centre in Canada designed specifically for a university market. It is open seven days a week, although the hours of the various retailers and services vary. York Lanes Management Office may be reached by telephone (416) 736-5788 or by fax (416) 736-5845.

Aidia Fine Accessories	(416) 667-7676
Bank of Montreal	(416) 665-4775
Berries & Blooms	(416) 663-0030
Beta Reproductions	(416) 736-5651
Blueberry Hill Restaurant	(416) 736-5594
Campus Cove	(416) 736-5995
Campus Photo	(416) 736-5520
CIMS Pharmacy	(416) 736-7272
Company's Coming Bakery Café	(416) 650-0191
Dr. Labib's Sportswear	(416) 736-5550
Educonnect Computers	(416) 736-5993
Falafel Hut Restaurant	(416) 736-5767
The General Store	(416) 661-8382
The Great Canadian Bagel	(416) 736-5555
Inkblotz Cards & Novelties	(416) 736-5911
In Style Jeanswear	(416) 736-5505
Klik's Beauty Centre	(416) 661-3150
L.A. Music	(416) 739-6505
Metro Credit Union	(416) 252-5621
Panda Cleaners & More	(416) 736-5960
Optical Elegance	(416) 736-5498
Sakura Japanese Foods	(416) 736-5471
Senate Travel	(416) 661-0661
Tastes Healthy Foods	(416) 736-5952
Telecom York	(416) 650-8055
York Lanes Health Centre	(416) 736-5525
York University Bookstore	(416) 736-5024

Central Square Concourse Areas

Four automatic teller machines are provided by the Toronto Dominion Bank in Central Square.

Applications for information/charitable booths in Central Square may be obtained from the Office of Student Affairs, Room 103 Central Square; telephone (416) 736-5144.

Sport and Recreation

York University, through the School of Physical Education, has developed programs in both Sport and Recreation, aimed at offering opportunities across the broad continuum of physical activity to all students. Programs are designed to allow individuals to select appropriate levels of physical activity participation and, where possible, personal development, wellness and/or leadership opportunities to meet their individual needs and aspirations.

Students have not only the opportunity to participate in Sport and Recreation activities at York, but become involved in the planning, organizing and implementation of programs, either as a volunteer, co-op student, or part-time employee. The University also encourages students to take advantage of the exciting environment generated through Sport and Recreation at York by attending events held on campus throughout the season.

Interuniversity Sport

The interuniversity sport program is an integral part of the University's educational mission and complements the potential for personal growth that the York experience fosters. All full-time students are welcome to try out for any of the thirty interuniversity teams offered by Sport York. Sport programs give student athletes the opportunity for skill development and the pursuit of excellence through qualified coaching and competitive schedules.

A Proud and Growing Tradition - For more than thirty years, the York University Yeomen and Yeowomen have been making their mark on the Canadian sport scene. Provincial and national team titles, combined with numerous athletes and coaches who participate on many of Canada's national teams, attest to the success of York University.

Coaches - The coaching staff at York is composed of experienced, highly qualified and dedicated professionals, many of whom hold full-time positions within the University. A majority of our coaches also hold leadership positions in provincial and national sport organizations and are experts in their field of coaching. These individuals are dedicated to the attainment of the student athletes' potential in the sport and in the classroom.

Varsity Teams - York University offers the opportunity to participate at the highest level of university competition. In Ontario, all universities compete in each sport for the provincial championship title within the Ontario University Athletics (OUA). Nationally, York competes within the Canadian Interuniversity Athletic Union (CIAU).

Men's Teams - badminton, basketball, cross country, fencing, football, golf, hockey, rugby, soccer, swimming, tennis, track & field, volleyball, water polo.

Women's Teams - badminton, basketball, cross country, fencing, field hockey, figure skating, ice hockey, indoor hockey, lacrosse, rugby, soccer, swimming, tennis, track & field, volleyball, water polo.

Recreation

An important dimension of the total educational experience is the participation in physical activity. The Recreation York program provides an opportunity for the University community to participate in a wide range of activities including intramural sport competitions, fitness/lifestyle and instructional classes, sports clubs and casual recreation. The aim of the program is to provide activities that meet the individual needs, interests and abilities of York students. Registered students may enrol free of charge in most Recreation York programs (space permitting).

Intramural Sports - A variety of individual and team activities are offered at both a competitive and recreational level. Men's, women's and coed teams compete in twenty-four league/tournament sports and six special events ranging from badminton and ultimate frisbee to flag football and volleyball.

Fitness/Lifestyle and Instructional Classes - For the fitness enthusiast, twenty-nine classes are offered each week. Several different levels of step classes, strictly muscle and hi/lo are among the variety of fitness classes available. For those with other special interests, instructional courses are

offered in the areas of martial arts, dance, aquatics, relaxation and sports like tennis, skating and fencing (for an additional charge).

Sport Clubs - For those who would like to join other members of the York community in an activity or sport that may not be offered at either the interuniversity or intramural level, there is a sports club program. Squash, cricket, table tennis and baseball are a few of the many clubs waiting to welcome new members.

Casual Recreation - For those who like to swim, run, skate, play tennis or squash, or work out, there are many casual recreational opportunities for the person who enjoys the flexibility of self directed physical activity. Of particular interest is the Tait McKenzie Fitness Centre, featuring exercise machines and free weights, and staffed by qualified fitness personnel who can assist with equipment use and provide exercise prescription. There are also casual use times set aside in facilities such as the gymnasium and the ice rink for pick-up hockey, skating, badminton, basketball, volleyball, indoor soccer, table tennis, outdoor tennis and squash.

Facilities

York University offers state-of-the-art Sport and Recreation facilities and amenities. At the York campus, the Tait McKenzie Centre serves as the centre of activity. For outdoor events, the York Stadium is the main attraction. The University also serves as the home of the City of Toronto Track and Field Centre, the National Tennis Centre and the Beatrice Ice Gardens. At the Proctor Field House on the Glendon campus, a variety of facilities and amenities are also available, including a newly upgraded gymnasium and unique walking/hiking trails that lead to local parks.

York Campus - stadium, 4 gymnasiums, 3 dance studios, 7 squash courts, 5 sport playing fields, 4 softball fields, 9 outdoor tennis courts, 7 squash courts, cricket pitch, ice arena, outdoor skating rink, swimming pool, a fitness centre with 23 cardio machines, selectorized and free weights and a Sport Injury Clinic.

Plus - Beatrice Ice Gardens at York University (6 rinks, dry-land training facilities), City of Toronto Track and Field Centre at York University (indoor and outdoor), National Tennis Centre (10 outdoor summer courts and 4 indoor winter courts)

Glendon Campus - 2 gymnasiums, 5 squash courts, swimming pool, fitness studio, weight room, indoor golf driving range, 3 outdoor tennis courts, softball diamond, playing field, walking/hiking trails

For Further Information

York Campus, School of Physical Education, 302 Tait McKenzie Centre, (416) 736-5182

Glendon Campus, Department of Athletics, Glendon Proctor Field House, (416) 487-6717

Student Affairs Office

Many services, activities and programmes that help shape the environment which supports study and learning at the University are coordinated through the Office of Student Affairs. The office aims to improve the quality of campus life and serve the non-academic needs of the student body.

Student Affairs operates an information counter where students may obtain campus maps, classroom locations, local public transit schedules, and general information and assistance with university rules and regulations. The office maintains a directory of on-campus student clubs and organizations and offers promotional resources and support for student groups, as well as a resource library on a variety of student-related issues. Emergency support is an additional service which the Office of Student Affairs provides. The office also assists with the allocation of clubs' tables in the Central Square Vari Link area. Any issue which is of interest or concern to students is important to the Office of Student Affairs.

The Office of Student Affairs also houses the Off-Campus Housing Service, and the University Complaint Centre. We are located at 103 Central Square, (416) 736-5144; TDD (416) 736-5940.

Student Government

College Councils

Student or college governments take different forms in each of the colleges but have the same general goal — to serve their student members using

the funds that are available to them each year and to represent their interests in a variety of dealings with the University Faculties, service offices and departments, both academic and administrative.

York Federation of Students/Fédération des Étudiant(e)s de York (YFS/FÉY)

The York Federation of Students is dedicated to the representation and support of the student movement at York University. It is a democratic, non-profit, service-oriented organization committed to working towards a university environment wherein members of the Federation (all undergraduate students) can pursue academic excellence as well as personal and social growth free from all forms of discrimination and harassment.

The Federation is committed to universally accessible postsecondary education and rejects all impediments to postsecondary education including, but not limited to, financial constraints through tuition fees, residence costs, streaming and discrimination based upon gender, race, sexual orientation, class, religion, colour, ethnicity, nationality, geographic location, state of health or age.

In its quest, the Federation strives for the highest quality of postsecondary education available. It supports student organizations, on and off campus, which promotes its stated principle.

The Federation offers many services, including a health plan, a course evaluation guide, a student datebook, a courtesy phone, 5¢ photocopies, and free International Student Identity Cards and Student Saver Cards.

The Federation is located in Room 336 in the Student Centre (416-736-5324). Come and visit for more information.

Other Student Governments

There are 16 recognized student governments within the York University community: 14 within the colleges and Faculties of the University and a "federation" — York Federation of Students/Fédération des étudiant(e)s de York — which is a central student government consisting of all students in the Faculties of Arts, Fine Arts, Education, and Pure and Applied Science and undergraduates of the Schulich School of Business as full members. Students of Glendon College and Atkinson College are associate members. These latter units, as well as the Faculty of Education, the Faculty of Fine Arts, and the Legal and Literary Society (Osgoode) also have their own student governments. In addition, at the graduate level the student governments are the Graduate Students Association, the Graduate Business Council, and the Graduate Environmental Studies Students Association. Each of these organizations receive an annual operating grant of between \$11 and \$57 per member from the University to finance its activities and programmes. Student societies receive over \$1,000,000 of support in this way. Annual elections within each unit provide the executive officer group which is responsible for the administration and accounting for these funds. Many of these organizations publish newspapers and newsletters to inform their members about their services and programmes.

Eight student organizations receive operating grants annually: Excalibur Publications, CHRY North York Community Radio, the Community and Legal Aid Services Programme (CLASP), ProTem, Theatre Glendon, OPIRG (refundable), Glendon Women's Centre, York Women's Centre (refundable) and the Atkinson Essay Service (Atkinson students only) in the amount of \$4, \$4.50, \$1.50, \$3, \$2, \$3, \$6, \$3 and \$4.50 per member respectively. These organizations are subject to the same financial reporting requirements as student governments.

Constitutions and financial reports of these councils are public documents and are available through the Office of Student Affairs, or the office of the individual council.

Student Representation on University Committees

There are many ways students can become involved in the University government. Students are invited to participate in Faculty councils, the Senate and the Board of Governors. Participation is encouraged.

The Board of Governors. The Board of Governors is the senior level of government at York. Two students are elected through an election process administered by the YFS/FÉY each March. The Board is primarily concerned with the fiscal management of the University, the budget and physical development. Student members also sit on board committees.

The Senate. The Senate is the senior academic forum in York University and is primarily concerned with curriculum and academic standards. It is composed of representatives from the Faculties with some representation from other groups both inside and outside the University. Students are elected to the Senate by their Faculty classmates and in numbers which reflect the relative size of the Faculty in the University. Student representation on Senate constitutes 15 percent of the total number of Senate seats and elections are run each March.

Faculty Councils. York University is comprised of ten Faculties and each has a Faculty Council which is responsible for making decisions on the whole range of academic matters affecting the curriculum and students of the Faculty and carrying these decisions to the Senate for final discussion and ratification. Each Council has, in turn, a number of council committees and students may seek roles on these committees. More details on the specific structure and student participation in a Faculty Council may be obtained through the office of the secretary of the Faculty Council in the Faculty of your affiliation.

The Council of Masters. One student is named by the combined college councils to join the Council of Masters.

Other Advisory Committees. There are a number of university departments and services which receive advice and recommendations throughout each year from advisory committees on which students have a voice. The precise mechanisms whereby students may join these committees varies and information about participation and the decision cycle of these groups may be obtained from the office named in brackets after the advisory committee.

- Athletics and Recreation (Director, School of Physical Education)
- Board of Referendum Commissioners (Vice-President, Academic Affairs & Provost)
- University Food Services Committee (Food, Beverage and Hospitality Services)
- Residence Budget Committee (Student Housing Services)
- Parking Committee (Security and Parking Services)
- Arboretum Committee (Facilities, Planning and Management)
- Student Security (Security and Safety Services)
- Advisory Committee for Persons with Special Needs (Office of the Vice-President, Academic Affairs & Provost)
- York University Development Corporation (Office of the York University Development Corporation)
- Presidential Committee on the Administration of the York University Smoking Policy (Department of Occupational Health and Safety)
- Advisory Council on Child Care Services (Office of the Vice-President, Finance and Administration)
- Presidential Advisory Committee on H.I.V. Infection (Office of the Vice-President, Academic Affairs & Provost)
- Committee on Alcohol (Office of the Assistant Vice-President, Student Affairs)

Other Participation. Students also participate in lower-level committees, e.g., in individual academic departments of the University. As well, students enjoy a say in decision-making via their involvement in residence councils and in the various forums established by their college or Faculty-based student government.

Questions about student participation in university governance may be directed to the Office of the Vice-President (Academic Affairs) and Provost.

Student Security Escort Service

Why walk alone? The primary role of York's Student Security Escort Service is to provide safer movement for campus students, faculty and staff. Student Security Officers will meet you at campus bus stops, parking lots, buildings and residences; escort you to your campus destination; wait with you for buses, cabs, or until your vehicle starts. All requests will be accommodated by either foot, bicycle, and/or van escorts. A complimentary service provided to the York community by the Department of Safety, Security and Parking Services, the Escort Service operates daily during the academic year (September to April) from 6:00 p.m. to 2:00 a.m., and during the summer months from 8:00 p.m. to 2:00 a.m. For more information, please call the Student Security Office at (416) 736-5454 or extension 55454.

Transportation

York Bus Service

The University supplements public transportation between the York campus and the Glendon campus with van service. The van takes passengers while transporting inter-campus mail and library materials.

Vouchers are required to use the service and are available from the York and Glendon bookstores. Drivers do not sell vouchers or accept cash fares.

Schedule

Depart York, south side of Student Centre

9:50 a.m., 12:45 p.m., 3:05 p.m.

Depart Glendon, York Hall

7:40 a.m., 10:45 a.m., 1:45 p.m.

A Secondary Bus schedule also operates from Monday to Thursday departing Glendon at 8:00 a.m., 12:45 p.m., 6:00 p.m., and departing York at 11:50 a.m., 5:10 p.m., 10:10 p.m.

Public Transport

The TTC operates thirteen bus services to the York campus: York University 106E (express), York University 106 (local), Keele 41, Keele 41B, Keele41C, Keele 41D, Jane 35A, Jane 35B, Jane 35E, Steeles West 60B, Steeles West 60C, Steeles West 60F, and Keele North 107.

York University 106E is an express bus service linking the Downsview station and the York campus.

The Steeles West 60B service connects the Finch subway station with the northern boundary of the campus and runs as far west as Martingrove, while the Steeles West 60C and 60F bus runs through the northeast part of the campus. The Finch West 36 connects Finch station with the Keele and York University 106 routes.

The York University 106 bus provides a direct link between the York campus and Downsview station, the terminus of the Spadina subway. This service, which intersects the Finch West 36 bus route, and from which transfers may be made to the Steeles West 60 bus, uses Fraser Drive (the campus ring-road) with stops adjacent to main buildings on campus.

The Jane 35E (express) comes onto the campus. The Jane 35A and 35B do not come on to campus but do stop at the Shoreham entrance on the west side of the campus.

The Keele 41 and 41B come onto campus, and the Keele 41C and 41D go past the main Keele Street entrance.

Keele North 107 bus, which runs between Wilson and Major Mackenzie Drive, passes the main Keele Street entrance to the York campus.

There is Saturday and Sunday service on all of the above routes excepting York University 106E. Details concerning the designated routes and holiday service can be obtained from TTC Information at 393-4636. TTC route maps are available from subway ticket booths and the Office of Student Affairs, 103 Central Square. Also check out the City of Toronto's website: www.city.toronto.ca

University Complaint Centre

York is a large and complex institution and, through the course of your studies, you may encounter difficulties where expert advice and assistance are needed. Assistance with non-academic concerns is available from the University Complaint Centre or one of the many designated Complaint Officers representing each college, faculty and the library. Complaints may also be directed to special centres such as the Centre for Race and Ethnic Relations and the Sexual Harassment Education and Complaint Centre (SHEACC).

For more information, contact: *York University Complaint Centre, 103 Central Square; telephone (416) 736-5144.*

Women's Centre

Established in 1975, the York University Women's Centre became the first University-based Women's Centre in Canada. It continues to thrive as York's women-only space and offers a wide variety of activities and services to the York community, which includes undergraduate and graduate students, as well as faculty.

Recognizing that the Women's community on campus has diverse needs, it is our mandate to try to fulfill them. We offer peer counselling, referral services, library and other resources and above all, a safe, comfortable environment. The Centre also acts as a base for the provision of support and resources for social activism and education. We also sponsor/co-sponsor a wide variety of events including panel discussions, reading, entertainment events, self-defense classes and much, much more.

The York Women's Centre is located in 328 Student Centre. For further information, call (416) 736-2100 ext. 33484.

York International

York International facilitates and coordinates the international activities of the University by assisting with the identification and development of international research and scholarly opportunities, encouraging and promoting international education and the development of academic exchange partnerships with institutions abroad. It also acts as a liaison between the York community and other public and private organizations both in Canada and abroad.

York International administers over 40 university-wide exchange programmes with universities in all regions of the world. Workshops and programmes with both an academic and non-academic focus are offered to all international students throughout the year. Several publications and a comprehensive Web site are available to assist new and returning York students and the York community.

The office also maintains an International Resource Centre that includes multi-media information on universities world-wide and study and work abroad opportunities. Several international magazines and newsletters are also available. The Centre, located in 201B York Lanes, is open Tuesdays, Thursdays and Fridays, from 10 a.m. to 3 p.m.

International Development Week at York, coordinated by York International, brings together both Faculty, student and community groups to highlight the many international activities throughout the university.

York International, 416 736-5177, <http://international.yorku.ca>

Housing

Undergraduate College Residences

There are two undergraduate college and residence complexes at the York campus (Keele Street at Steeles Avenue West). Complex I is comprised of Founders, McLaughlin (Tatham Hall), Vanier and Winters, and Complex II has Calumet, Norman Bethune and Stong. There are also two undergraduate residences located at the Glendon campus (Bayview Avenue at Lawrence Ave.) called Hilliard and Wood.

Each of the undergraduate residences houses approximately 260 students in comfortably furnished single and double rooms. Most buildings are arranged in a traditional style with large shared common areas, while Calumet and part of Norman Bethune offer suite-style housing (see below). Each residence is divided into 'houses' of approximately 30 to 45 students. Some houses or sections are designed exclusively for men or women, while others are completely co-ed, including washrooms. Most first-year students are assigned to double occupancy rooms.

Residence rules are administered by a Residence Tutor in conjunction with the Residence Council/Committee, which is composed of students elected by each house. This ensures that the rules are not arbitrarily imposed, and that those agreed upon each year will be consistent with the motivations and desires of the students. The Residence Tutor lives in the building and a senior or graduate student called a "Don", resides in each house. They, along with the College Master, and the management and staff of Student Housing Services, are the administrators, problem solvers, and resource persons for the residence community.

Residence rooms are carpeted and completely furnished, however, students supply their own bed linens and towels. All rooms have optional hook-ups for telephone, television cable and computer network. Pets are not permitted in residence. Students are responsible for cleaning their own rooms and suites. Housing's caretaking staff provide basic cleaning in common areas and each complex has in-house repair staff who are on hand to respond to student requests for repairs and maintenance.

Residence living offers the challenge of community living in a flexible society that encourages involvement. It also places the students at the centre of activities, near the library, the physical education centre, York Lanes shopping mall, and close to the many plays, films, art exhibits, guest lectures, and special events that take place each year. Students will become members of the College where they reside and will have access to common rooms with television, games and events which are planned and organized by the students.

All undergraduate students are welcome to apply for residence. York guarantees a room offer to high scholarship winners if their application is received by the June 15th deadline. Every attempt will be made to accommodate students with disabilities who require specially adapted facilities, and students who live greater than 2 hours commuting distance to York. Since residence living is attractive to a large number of students, it is important that you apply as soon as possible after you receive your offer of admission to York. In any case, there can be no guarantee that you will be offered your first choice of accommodation.

Norman Bethune Suites: Norman Bethune College residence has a limited number of "suite-style" units, with four, and twelve persons sharing kitchen facilities, living/dining areas and washrooms. Priority for these suites is given to upper-year students since the majority of rooms are single.

Calumet Residence: Calumet residence is organized into six person apartment style suites, typically arranged with four single bedrooms and one double bedroom sharing a kitchenette, lounge and two private bathrooms. Calumet College has a microcomputer network which serves both the residence and the college buildings; all students accepted into Calumet residence must pay an additional mandatory fee for this, and are expected to bring, lease or buy a microcomputer so that they can participate in this state of the art community.

Residence Fees

Undergraduate Residence fees for 1999-2000 range from \$2,836 for a standard double occupancy room to \$4,040 for a single suite-style room, with various options in between. Room charges cover occupancy from September to the end of the academic year, including exam weeks. In addition, residence students are required to purchase a non-refundable meal plan, except if living in the Calumet or Norman Bethune suites where it is optional because of kitchen access. Meal plan rates for 1999-2000 are \$1800 for a non-taxable plan, or \$1200 for a partially taxable plan. Residence students are required to obtain a YorkCard photo I.D./debit card before the beginning of term, which allows them to purchase their meals. Non-residence students may also purchase meal plans. The meal plan is valid only during the occupancy period. For further information, call the YorkCard Office, (416) 736-5674.

Full details and all the necessary forms required to apply for accommodation will be provided at the time an offer of admission is made by York University.

York Student Apartments

On the York campus only, accommodation is also offered to eligible graduate and law students.

A limited number of York Apartments are set aside annually for undergraduate single parents and undergraduate students with physical disabilities. In addition, when available, York apartments may be offered to undergraduates who are married or mature (over 23 years of age).

The apartments consist of furnished and unfurnished bachelor, one bedroom, and two bedroom units. Only spouses and/or children may be included on the application form. According to North York Board of Health regulations, the York Apartments are not suitable for a couple with more than two children.

Eligible applicants must be accepted into a full-time programme of study prior to completing an application.

For more information and applications for residence and apartment housing at York, contact:

Student Housing Services
York University
4700 Keele Street
Toronto, Ontario M3J 1P3
Telephone: (416) 736-5152

or,

Glendon Campus
Student Housing Services
2275 Bayview Ave.
Toronto, Ontario M4N 3M6
Telephone: (416) 487-6844

Student Housing Services Website Address: www.yorku.ca/student-housing

Beverage Services

Specific areas in the University are approved for the sale and consumption of alcoholic beverages under Licences granted to various University agencies by the Alcohol and Gaming Commission of Ontario (AGCO).

University regulations governing licensed areas are contained in the York University Liquor Policy. Enquiries regarding the University Liquor Policy should be directed to the Director of Hospitality, Food and Beverage Services (416-736-5652).

Off-Campus Housing

York University maintains a service for those students who require assistance in finding off-campus accommodation. During the year listings are posted in the corridor between Curtis Lecture Halls "C" and "D". Information about public transportation routes, tenants' rights and related matters is available in the Office of Student Affairs, 103 Central Square. Landlords are invited to leave descriptions of units available with this service by telephoning 736-5141; a listing fee of \$20 is charged to landlords. York students are charged a listing fee of \$10 and must place their advertisement in person showing their sessional identification card. Those seeking information cannot be advised of listings over the telephone, but are asked to visit the service in person.

For more information about this service, call (416) 736-5141 or via E-mail: och@yorku.ca.
